

REGULAR MEETING OF THE
PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, APRIL 7, 2016

The regular meeting of the Board of Trustees of the Porter Public Works Authority was called to order by Chairman Steve Dickey. Members present were: Richard Keck, Jim Bias, Sam Hendrix, and Steve Dickey. Matt Moore was absent. A quorum was present.

Others present were: Don Hutcheson, Sharon Payne, Julie Dickey, Kevin Kinney, Ron Cates, and Shirley Herring.

Necessary action concerning approval of the consent agenda. Motion was made by Richard Keck to approve the consent agenda. The motion was seconded by Jim Bias. Voted yes: Richard Keck, Jim Bias, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Consideration of items removed from the consent agenda. There were no items removed from the consent agenda; therefore, there was nothing to consider on item #4.

There were no appearances or petitions from the audience.

Discussion and necessary action concerning purchasing backhoe with a set maximum price. Richard Keck said he has looked at a used backhoe. He said this backhoe is a 49 horse power 2001 Kubota. Richard said it is priced at \$22,500.00, but he may be able to get it for \$22,000.00. He said it will also cost \$2.00 per mile to have the backhoe delivered, and it is located 270 miles away. Richard said this backhoe is sold as is. Jim Bias said the Board may want to look at getting a backhoe from a dealer, so that it will have a guarantee. Steve Dickey said the Board needs to look at financing. Motion was made by Jim Bias to obtain a bank letter of credit and to get more information concerning purchasing a backhoe from a dealership and bring back to project meeting. The motion was seconded by Sam Hendrix. Voted yes: Jim Bias, Sam Hendrix, Richard Keck, and Steve Dickey. Voted no: None. Motion carried.

Discussion and necessary action concerning sending Coby Fry to water and wastewater classes at Accurate Environmental Training. This class will be held April 19th -21st, 2016. The cost of the class is \$285.00, plus (2) study guide at \$5.00 each, and (2) online exam at \$10.00 each, for a total cost of \$315.00. Motion was made by Jim Bias to send Coby Fry to water and wastewater classes at Accurate Environmental Training at a total cost of \$315.00 plus \$20.00 per day per diem for meals. The motion was seconded by Richard Keck. Voted yes: Jim Bias, Richard Keck, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

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Discussion and necessary action concerning purchasing power washer, trash pump, and concrete saw. Steve Dickey said in order to comply with Department of Environmental Quality requirements, this equipment is necessary. Sewer Plant Operator Don Hutcheson said the power washer cost \$299.00 and the trash pump for sludge cost \$299.00. Richard Keck said the concrete saw is needed to cut asphalt in order to locate the water valves. Richard said a concrete saw will probably cost around \$1,000.00. Motion was made by Steve Dickey to purchase a power washer and trash pump for \$299.00 each and to hold off on purchasing the concrete saw. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Sam Hendrix, and Jim Bias. Voted no: None. Motion carried.

Discussion and necessary action concerning approval of obtaining a bank card through First Bank of Porter and approval of persons authorized to sign signatory cards for this bank card. Motion was made by Jim Bias to set up a separate bank account for a debit card and to approve Water Clerk Peggy Sprinkles and Secretary Shirley Herring to be signers on the card with a \$500.00 per day limit on the card. The motion was seconded by Richard Keck. Voted yes: Jim Bias, Richard Keck, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and necessary action concerning amending the amount approved to purchase a metering device for fire hydrants to monitor amount of water taken from fire hydrants for purchase by construction companies, etc. Don Hutcheson said at the special meeting held on March 11, 2016, the Board approved to purchase a 3" meter to hook onto the fire hydrants. At this meeting it was stated that this 3" meter would cost \$495.00. Don said a meter with a check valve will cost \$745.00. Motion was made by Steve Dickey to amend the purchase from \$495.00 to \$745.00. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Sam Hendrix, and Jim Bias. Voted no: None. Motion carried.

Discussion concerning water meter project. Kevin Kinney, supervisor for the company installing the electronic meters, was present at the meeting. Mr. Kinney and the Board members discussed how the water meter project is progressing.

Reports from department heads. Richard Keck said he spoke with Josh Nelson from Suddenlink and Mr. Nelson said they haven't been able to put in the cable for Porter because everything has been tied up with an Investigative Committee. Steve Dickey said Tami Gaden with Utility Service Company has been sent a signed contract for repair of the blue water tower. He said she is trying to schedule a date for her crew to do the repairs. Steve Dickey said the car show that the Town agreed to sponsor will be held on May 7, 2016, in downtown Porter.

There was no new business to be discussed.

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Motion was made by Steve Dickey to adjourn. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Sam Hendrix, and Jim Bias. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY