

REGULAR MEETING OF THE
PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, AUGUST 4, 2016

The regular meeting of the Board of Trustees of the Porter Public Works Authority was called to order by Chairman Steve Dickey. Members present were: Richard Keck, Matt Moore, Sam Hendrix, and Steve Dickey. A quorum was present.

Others present were: Jim Lindsey, Sharon Payne, Ron Cates, and Shirley Herring.

Necessary action concerning approval of the consent agenda. Motion was made by Richard Keck to approve the consent agenda. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Consideration of item removed from the consent agenda. There were no items removed from the consent agenda; therefore, there was nothing to consider on item #4.

There were no appearances or petitions from the audience.

Discussion and possible action concerning approval of Resolution #2016-1, authorizing application for Rural Economic Action Plan Grant from the Oklahoma Water Resources Board. This resolution states that the Porter Public Works Authority has begun a complete change-out of the existing water meters to its water distribution system to an automatic reading system and thus far, the Authority has completed approximately half of the meter change-out and is financially incapable of completing the project; therefore, it is in the best interest of the citizens to prepare and submit an application for financial assistance from the Oklahoma Water Resources Board in the form of a grant. Motion was made by Steve Dickey to approve Resolution #2016-1, authorizing application for Rural Economic Action Plan Grant from the Oklahoma Water Resources Board. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix. Voted no: None. Motion carried.

Discussion and possible action concerning pay rate for Yocham Backhoe & Works to repair water leaks and perform other water jobs for the Authority. Steve Dickey said Donnie Yocham said jobs are hard to bid on, because he doesn't know what he is getting into, until he starts doing the job. Mr. Yocham said his rate will be \$150.00 per hour with a four hour minimum, then after the minimum, the rate will be \$150.00 per hour. Motion was made by Richard Keck to use Yocham Backhoe & Works to repair water leaks and perform other water jobs for the Authority at the rate of \$150.00 per hour with a four hour minimum, then \$150.00 per hour after the minimum. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

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Discussion and possible action concerning employees' job duties and job descriptions. Motion was made by Sam Hendrix to appoint the Chairman of the Authority as the trustee in charge as the contact person to converse with the employee, and if necessary, the Chairman will contact the trustee over that department. The motion was seconded by Richard Keck. Voted yes: Sam Hendrix, Richard Keck, Matt Moore, and Steve Dickey. Voted no: None.

Discussion and possible action concerning liability for repairs of water leaks created by customers cutting into water lines. Steve Dickey said currently, the Authority have been responsible for repairing the leaks and paying for the material needed for the repairs. Matt Moore said if a customer causes the problem, he should be charged. Motion was made by Richard Keck that the customer is liable for repairs of water leaks created by the customer cutting into water lines, and that it is the customer's responsibility to pay for the repairs starting with the customer that cut into the line at East Cresthaven Court. The motion was seconded by Steve Dickey. Voted yes: Richard Keck, Steve Dickey, Matt Moore, and Sam Hendrix. Voted no: None. Motion carried.

Discussion and possible action concerning hiring general laborer. No action was taken on this item.

Request for Executive Session to consider a pay raise for Carrie Love. The Board members did not go into executive session.

The Trustees will consider and take possible action concerning pay raise for Carrie Love. Steve Dickey said when Carrie Love was hired, she was given \$1.00 less per hour because she did not have a water or wastewater license. He said she went to school and passed both tests. Steve said the Board has been giving the employees 50 cents per hour raise for each license they obtain. Motion was made by Steve Dickey to give Carrie Love a \$1.00 per hour pay raise for the two licenses she obtained. The motion was seconded by Sam Hendrix. Voted yes: Steve Dickey, Sam Hendrix, Matt Moore, and Richard Keck. Voted no: None. Motion carried.

Reports from department heads. Steve Dickey said the water loss is back up. He said it could be due to the timing of reading the meters.

There was no new business to be discussed.

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Motion was made by Steve Dickey to adjourn. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY