

NOTICE OF MEETING
REGULAR MEETING
THURSDAY, DECEMBER 8, 2016

The regular meeting of the Board of Trustees of the Porter Public Works Authority was called to order by Chairman Steve Dickey. Members present were: Richard Keck, Jackie Todd, Matt Moore, Sam Hendrix, and Steve Dickey. A quorum was present.

Others present were: Sharon Payne, Jim Lindsey, Ron Cates, and Shirley Herring.

Necessary action concerning approval of the consent agenda. Motion was made by Richard Keck to approve the consent agenda. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Jackie Todd, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Consideration of items removed from the consent agenda. There were no items removed from the consent agenda; therefore, there was nothing to consider on item #4.

There were no appearances or petitions from the audience.

Discussion and possible action concerning approval of two (2) water taps for Bosko Wiley. No action was taken on this item.

Chairman Dickey put items 6 (b) (c), and (d), together, discussion and possible action concerning purchasing metal for pipe rack for water truck, lighting for City barn and repair or replacing gate at City Barn. No prices have been obtained for the cost of the metal for the pipe rack. Steve Dickey said there is no lighting at the City barn. He said it is pitch dark at the City Barn. He said lights need to be placed at every corner of the building. Steve said the gate needs to be repaired as soon as possible. Motion was made by Richard Keck to have Sam Hendrix and Jackie Todd oversee the three items listed above. The motion was seconded by Steve Dickey. Voted yes: Richard Keck, Steve Dickey, Jackie Todd, Sam Hendrix, and Matt Moore. Voted no: None. Motion carried

Discussion and possible action concerning purchasing cash register for office. Jackie Todd said currently the office workers have to hand count the money. He said a cash register will tally the cash at the end of the day. Richard Keck said he will check and get back to the Board on the prices of cash registers. Motion was made by Matt Moore to appoint Richard Keck to oversee the purchasing of a cash register for the office. The motion was seconded by Jackie Todd. Voted yes: Matt Moore, Jackie Todd, Sam Hendrix, Richard Keck, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning issuing purchase orders. Motion was made by Matt Moore to do the same thing as was done in the Town meeting, to have the employees sign to get a purchase order and to tell what they are going to purchase. The motion was seconded by Jackie Todd. Voted yes: Matt Moore, Jackie Todd, Sam Hendrix, Richard Keck, and Steve Dickey. Voted no: None. Motion carried.

Discussion and necessary action concerning hiring office worker on a part time or on as needed basis. No action was taken on this item. Sam Hendrix said the Board may have to do something about this in the future.

Discussion and necessary action concerning amending Utility Billing Procedures. After some discussion, motion was made by Steve Dickey to have Jackie Todd and Sam Hendrix work on making changes in the Utility Billing Procedures and have Town Attorney Ron Cates review the changes and bring the changes back to the Board. The motion was seconded by Matt Moore. Voted yes: Steve Dickey, Matt Moore, Jackie Todd, Sam Hendrix, and Richard Keck. Voted no: None. Motion carried.

Reports from department heads. Steve Dickey said Oklahoma Rural Water Association (OWRA) has been working with Water Operator Leonard Spencer to locate leaks. He said they have been working at night. Steve said they found a major leak at McDonald's. Steve said OWRA can bring in equipment to pinpoint the leaks. Steve said he authorized Leonard Spencer to purchase a light bar for the water truck. He said it is against the law not to have a light bar on the truck.

In other reports, Richard Keck said he talked to Senator Kim David about the Vann's Lake water line study. Richard said Senator David is going to go to Senator James Langsford and see if there is any federal money available for the Vann's Lake Project. Town Attorney Ron Cates said Senator David is Chairman of the Senate Appropriations Committee. Richard said he will do the leg work for this project.

Steve Dickey said Alan Parnell has found a grant that can be used for purchasing property and building a town square. He said the Board needs to talk to the Wagoner County Economic Development Authority about this project. Steve said at the project meeting, he will appoint two people to oversee this project.

There was no new business to be discussed.

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Motion was made by Steve Dickey to adjourn. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Jackie Todd, Sam Hendrix, and Matt Moore. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY