

REGULAR MEETING OF THE
PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, FEBRUARY 4, 2016

The regular meeting of the Board of Trustees of the Porter Public Works Authority was called to order by Chairman Steve Dickey. Members present were: Richard Keck, Jim Bias, Matt Moore, Sam Hendrix, and Steve Dickey. A quorum was present.

Others present were: Toni Montessi, Brian Underwood, Jim Lindsey, Dan Pastrunak, Ron Cates, and Shirley Herring.

Necessary action concerning approval of the consent agenda. Motion was made by Richard Keck to approve the consent agenda. The motion was seconded by Jim Bias. Voted yes: Richard Keck, Jim Bias, Matt Moore, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Consideration of items removed from the consent agenda. There were no items removed from the consent agenda; therefore, there was nothing to consider on item #4.

There were no appearances or petitions from the audience.

Discussion and possible action concerning approval of a water tap for Tommy McNac. The Board members looked over the paperwork concerning the location and installation of this water tap. Motion was made by Richard Keck to approve a water tap for Tommy McNac. The motion was seconded by Sam Hendrix. Voted yes: Richard Keck, Sam Hendrix, Jim Bias, Matt Moore, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning approval of Advanced Metering Infrastructure System Agreement between the Porter Public Works Authority and Zenner USA, Inc. The Board members looked over the agreement. This agreement states that Zenner USA, Inc. will commence and complete the purchase and installation of an Advanced Metering Infrastructure System for the Town of Porter, Oklahoma water utilities and the integration of a meter data management system with the Porter Public Works Authority's existing Customer Information System. Motion was made by Richard Keck to approve the Advanced Metering Infrastructure System Agreement between the Porter Public Works Authority and Zenner USA, Inc. The motion was seconded by Jim Bias. Voted yes: Richard Keck, Jim Bias, Matt Moore, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning purchasing a hot water tank for Sewer Plant. Steve Dickey said Don Hutcheson said the hot water tank at the sewer plant is a 19 gallon tank that is nine years old and is starting to leak and needs to be replaced. Steve said Don said a new replacement hot water tank will be about \$270.00. Motion was made by Richard Keck to purchase a new hot water tank for the Sewer Plant and to put a cap on the price at \$300.00. The motion was seconded by Jim Bias. Voted yes: Richard Keck, Jim Bias, Matt Moore, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

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Discussion and necessary action concerning reviewing Sharon Payne's two water bills (one for house and one for garage) and combining them into one bill. Jim Bias said Sharon Payne was required to put in two meters, when she should have been allowed to hook the house and garage onto the same meter. He said she was out a lot of expense installing a second meter. Jim said Sharon is not asking to be reimbursed for any of this expense, but is requesting the bills for these two structures be combined into one bill. Motion was made by Jim Bias to add the two water bills together and to get with Peggy Sprinkles to figure out the best way to combine the two bills. The motion was seconded by Matt Moore. Voted yes: Jim Bias, Matt Moore, Richard Keck, and Steve Dickey. Voted no: None. Sam Hendrix abstained. Motion carried.

Reports from department heads. Steve Dickey said he is going to have a project meeting and the main thing on the agenda will be the water loss. He said concerning the water loss, the Board members need to put a game plan together. He said more master meters need to be installed, and the master meters that are already installed need to be utilized to pinpoint the leaks. Steve said the Board members need to find out the problem and take steps to correct the problem.

There was no new business to be discussed.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, Jim Bias, and Sam Hendrix. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY