

SPECIAL MEETING OF THE
PORTER PUBLIC WORKS AUTHORITY
HELD FRIDAY, MARCH 11, 2016

The special meeting of the Board of Trustees of the Porter Public Works Authority was called to order by Chairman Steve Dickey. Members present were: Richard Keck, Jim Bias, Matt Moore, Sam Hendrix, and Steve Dickey. A quorum was present.

Others present were: Alvin Linzy, Don Hutcheson, Tami Gaden, Jim Lindsey, and Shirley Herring.

Discussion and possible action concerning approval of 2015-2016 budget amendment #2. The Board members looked over the amendment. Secretary Shirley Herring said this amendment budgets the grant for the Automatic Meter Reading System, budgets the purchase and installation of master meters, and budgets additional funds for water line and tower repairs, and utilities. Motion was made by Richard Keck to approve 2015-2016 budget amendment #2. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Jim Bias, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning repairing blue water tower. The Board members received two estimates for repair of the blue water tower. One estimate was from Elite Towers, Inc. for \$17,396.00, and the other estimate was from Utility Service Company, Inc. for \$16,980.00. Motion was made by Richard Keck to use Utility Service Company, Inc. to repair the blue water tower. The motion was seconded by Sam Hendrix. Voted yes: Richard Keck, Sam Hendrix, Jim Bias, Matt Moore, and Steve Dickey. Voted no: None. Motion carried.

Chairman Steve Dickey went to item (d) on the agenda, discussion and necessary action concerning purchasing metering device for fire hydrants to monitor amount of water taken from fire hydrants for purchase by construction companies, etc. Steve said currently the Authority is allowing companies to get water out of the hydrants on a good faith basis. He said once a meter is purchased; whenever, a company needs to get water out of a hydrant, employee Bryan Jenkins, can hook up the meter and monitor the amount of water that is taken out of this meter. Alvin Linzy said a 3" meter will cost \$495.00. Motion was made by Richard Keck to purchase a 3" meter to hook onto the fire hydrants to monitor the amount of water taken from the fire hydrants for purchase by construction companies, etc. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Jim Bias, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

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Discussion and possible action concerning water loss. Steve Dickey said the water loss is increasing each month. He said installing the new electronic meters and repairing the blue water tower will help reduce the water loss. The Board members also discussed talking to the City of Muskogee about moving the Muskogee master meter from the old bridge on Highway 16 to the new bridge. Don Hutcheson said there are several leaks in the water system. Tami Gaden with Utility Service Company, Inc. said her company has a helium leak detection program. The Board members discussed the following ways to reduce the water loss: seeing about moving the Muskogee master meter, installing master meters in different areas to pinpoint leaks, repairing the blue water tower, and installing new electronic meters. Richard Keck and Sam Hendrix will talk to the Public Works Director of the City of Muskogee about moving the Muskogee master meter. Also, the Board will get a quote from Utility Service Company for the cost of doing the helium leak detection.

Discussion and possible action concerning hiring employee. No applicants were present at the meeting. Steve Dickey said the Board may need to hire two people for the Water Department. The Board members looked over applications. These applications were filled out several months ago. One applicant was called to see if he is still interested in the job. This applicant said he is still interested, but he is working in Pauls Valley at the current time.

Motion was made by Richard Keck to adjourn. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Jim Bias, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY