

SPECIAL MEETING OF THE
PORTER PUBLIC WORKS AUTHORITY
HELD MONDAY, MAY 23, 2016

The special meeting of the Board of Trustees of the Porter Public Works Authority was called to order by Chairman Steve Dickey. Members present were: Richard Keck, Matt Moore, Sam Hendrix, and Steve Dickey. A quorum was present.

Others present were: Sharon Payne, William Bourgeois, Jim Lindsey, and Shirley Herring.

Discussion and possible action concerning approval of water purchase agreement between the City of Muskogee and the Town of Porter and/or the Porter Public Works Authority. Motion was made by Steve Dickey to let the Town Attorney review the water purchase agreement between the City of Muskogee and the Town of Porter and/or the Porter Public Works Authority. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix. Voted no: None. Motion carried.

Discussion and possible action concerning spending. The Board members looked over the purchase orders. Richard Keck said each project should have a work order that shows the parts used. Steve Dickey said a project needs to be completed before another project is started.

Discussion and possible action concerning commercial water meter taps. Richard Keck said the cost of a commercial tap needs to be calculated. Motion was made by Steve Dickey to table this item until the next project meeting and get some facts on paper. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix. Voted no: None. Motion carried.

Discussion and possible action concerning fire hydrants. Steve Dickey said there are several fire hydrants that are not working. He said Stone Bluff got a grant to replace all their fire hydrants. Steve said Porter needs to see if any grants for fire hydrants are available. He said the Board needs to work with the Fire Department and get a list of all the fire hydrants and a list of the fire hydrants that are not working. Motion was made by Steve Dickey to have Sam Hendrix and Steve Dickey work on the fire hydrant project. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix.

Discussion and possible action concerning sending Carrie Love to school. Secretary Shirley Herring said Carrie needs to attend a class in order to obtain a Class D Water license and a Class D Wastewater license. Shirley said the school is held at Accurate Environmental. She said the cost of the school is \$325.00. Motion was made by Richard Keck to send Carrie Love to school at Accurate Environmental. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

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Discussion and possible action concerning blue water tower. Steve Dickey said the repairs on the blue water tower are complete. He said there are no leaks.

Discussion and possible action concerning purchasing safety signs and safety cones. Steve Dickey said the employees said they need some safety signs and safety cones to put out when they are working on leaks. He said the employees need signs in the front and back of them while they are working on the leaks. Steve said they need "Men at Work" signs and safety cones. Steve said they need to check on prices for these signs and cones and discuss again at the next project meeting.

Discussion and possible action concerning automatic water meters. Steve Dickey said most of the meters that were purchased with the grant have been installed. He said 330 meters were purchased. He said 325 have been installed and 5 have not been put in yet.

Request for executive session as authorized by O.S. 307 (B) (1) to discuss the following items: (1) Raise for Coby Fry and (2) Interviewing William Bourgeois for the position of General Laborer. Motion was made by Steve Dickey to go into executive session. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix. Voted no: None. The Board members went into executive session at 5:20 p.m. The Board members returned from executive session at 5:00 p.m.

The members of the Board of Trustees will consider and take any action deemed appropriate by the Members of the Board arising out of the discussion held in the foregoing Executive Session. (1) Raise for Coby Fry. Motion was made by Richard Keck to give Coby Fry a \$1.00 per hour raise for obtaining two licenses, a Class D Water License and a Class D Wastewater license. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sam Hendrix, and Steve Dickey. (2) Interviewing William Bourgeois for the position of General Laborer. Motion was made by Steve Dickey to take no action on this item at this time. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix. Voted no: None. Motion carried.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Richard Keck. Voted yes: Steve Dickey, Richard Keck, Matt Moore, and Sam Hendrix. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY