

NOTICE OF MEETING  
REGULAR MEETING  
THURSDAY, MAY 5, 2016

THE TOWN OF PORTER, BOARD OF TRUSTEES, WILL HOLD A REGULAR MEETING ON THURSDAY, MAY 5, 2016, IN THE CONFERENCE ROOM AT THE PORTER MUNICIPAL OFFICES LOCATED AT 617 S. MAIN STREET, PORTER, OKLAHOMA. THIS MEETING WILL BE HELD AT 7:00 P.M.

ORDER OF BUSINESS

1. Call to order.
2. Roll call, declaration of a quorum being present.
3. Prayer.
4. Pledge of Allegiance.
5. Mayor to address audience.
6. Necessary action concerning approval of the consent agenda:
  - (a) Approval of the minutes of the previous meetings.
  - (b) Approval of the purchase orders.
  - (c) Approval of the payroll purchase orders.
7. Consideration of items removed from the consent agenda.
8. Appearance or petitions from the audience.
9. Discussion and possible action concerning:
  - (a) Adoption of Ordinance 2016-2, an ordinance relating to Parks, Recreation and Cemetery, Chapter 1, Cemetery, Section 11-104, Cemetery Rules, of the Code of Ordinances of the Town of Porter, Oklahoma amending same by modifying selected provisions of existing language, adopting new language as Section 27 pertaining damage from a natural disaster and declaring an emergency.
  - (b) Declaring an emergency whereby the provisions of Ordinance No. 2016-2 shall become effective immediately upon passage and publication as provided by law.
  - (c) Consideration of amending Code pertaining to issuing building permits.
  - (d) Approval of building permit for Kevin Walker.
  - (e) Approval of permit for Bosko Wiley to tear a house down.
  - (f) Nominating person to Eastern Oklahoma Development District (EODD) Board of Directors.
  - (g) Approval of purchase orders for Fire Department.
  - (h) Rekeying lock at Civic Center.
  - (i) Charging a cleaning deposit on Civic Center rental.
  - (j) Hiring person to clean Civic Center and City Hall.
  - (k) Allowing employees to drive city vehicles home.
  - (l) City wide garage sale.
  - (m) Approval to purchase vehicle.

- (n) Car show
- (o) Dixieland Avenue water line replacement project #16372 CDBG 15.
- (p) Obtaining a prepaid credit card instead of a bank card.
- (q) Approval of 2015-2016 budget amendment #1.
- (r) Hiring person to assist in preparing 2016-2017 budget.
- (s) Having City Hall treated for termites.
- (t) Paying medical bill for on the job injury sustained by Bryan Jenkins.
- (u) Request for Executive Session as authorized by O.S. 307 (B) (1) to discuss the following items:
  - (1) Raise for John Lay, Jr.
  - (2) Interviewing Mitchell Smith for the position of General Laborer.
  - (3) Disciplinary action of Bryan Jenkins.
- (v) The members of the Board of Trustees will consider and take any action deemed appropriate by the Members of the Board arising out of the discussion held in the foregoing Executive Session.

10. Reports from:

- (a) Fire Department.
- (b) Department heads.

11. New business.

12. Adjournment.

Notice posted at the Municipal Offices on the 4<sup>th</sup> day of May, 2016, at 3:00 p.m.

Signature of person posting