REGULAR MEETING OF THE
TOWN OF PORTER HELD
THURSDAY, APRIL 5, 2018

The regular meeting of the Board of Trustees of the Town of Porter was called to order by Mayor Steve Dickey. Member present were: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. A quorum was present.

Others present were: Mike Bell, Adam Karnes, Jackie Todd, Toni Montessi, Dawn Willhite, Therman Ray, Donnetta Keele, Julie Dickey, Steve Boettcher, Adam Springsted, Joe Kelley, Dustin Mashburn, Monica Batello, Ron Cates, and Shirley Herring.

Richard Keck said a prayer and then Sam Hendrix lead the Board members and members of the audience in reciting the Pledge of Allegiance.

Board members to address Town Attorney. The Board members had no questions for the Town Attorney.

Necessary action concerning approval of the consent agenda. Motion was made by Richard Keck to approve the consent agenda. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Consideration of items removed from the consent agenda. There were no items removed from the consent agenda; therefore, there was nothing to consider on item #8.

There were no appearances or petitions from the audience.

Discussion and possible action concerning the selection of a project for the FY 2018 Community Development Block Program through the Oklahoma Department of Commerce. Steve Boettcher from the Indian Nations Council of Governments (INCOG) was present at the meeting. Mr. Boettcher said the deadline for the application for the CDBG grant to be turned in to the Oklahoma Department of Commerce is the end of this month. He said whatever project the Board chooses, an engineer will need to sign off on the project. Steve Boettcher said the last CDBG project was to replace the water line on Dixieland Avenue from 3rd Street to 6th Street. The Board members discussing replacing the water line on Main Street from Dixieland Avenue to Hale Avenue. Motion was made by Steve Dickey to extend the replacement of water lines for the Dixieland Avenue project from where the last project left off. The motion was seconded by Richard Keck. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning appointing members to the Board of Adjustment. Steve Dickey said five members are needed. He asked if anyone in the audience would like to serve as a member on the Board of Adjustment. There were no volunteers. No action was taken on this item.

Discussion and possible action concerning appointing Jackie Todd as Code Enforcement Officer. Motion was made by Richard Keck to appoint Jackie Todd as Code Enforcement Officer. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning purchasing recorder for the purpose of recording all meetings. Steve Dickey said a recorder would be good, because it would record everything that is said and done. Motion was made by Richard Keck to purchase a recorder for the purpose of recording all meetings. The motion was seconded by Sharon Payne. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning recommendation from Fairground Committee concerning use of fairgrounds. Jackie Todd, a member of the Fairground Committee, said the Red Barn needs a lot of work. He said there is a group that would like to use the fairgrounds one night a month, on the first Friday of the month to sell chickens. He said this group would like to fix up the building in lieu of paying rent for six months. Jackie said the rent is $200.00 per night. Motion was made by Richard Keck to allow the group selling chickens to fix up the building in lieu of paying rent for six months. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried. Jackie said there will be bull riding on July 20th and July 21st during the Peach Festival. He said the PBR is putting on the event. He said the PBR is going to donate the proceeds from Friday night's event to the Fire Department. Jackie said the Fairground Committee recommends not charging the rent for Friday night in lieu of the donation to the Fire Department. Jackie said there is going to be mud bogs on May 19th, July 14th, and August 25th. He said the proceeds from all three nights will be donated to the Fire Department; therefore, the Fairground Committee recommends not charging the rent for these three nights. Motion was made by Steve Dickey to not charge the mud bogs for rent for the three nights and to not charge the PBR for the first night, in lieu of giving donations to the Fire Department. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning approval of purchase orders for Fire Department. Fire Chief Adam Springsted brought the following purchase orders before the Board for approval: A purchase order to Casco for foam for $680.00, a purchase order for two sets of bunker gear at $3,000.00 per set for a total of $6,000.00, a purchase order to Casco for 20 LED flashlights for $4,500.00, a purchase order to Guardian EMS for medical supplies for $1,000.00,

a purchase order to Lowe's for $500.00 for tools for trucks, and a purchase order to Lowe's for $1,500.00 for an air compressor. Motion was made by Richard Keck to approve the above list purchase orders. The motion was seconded by Sam Hendrix. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Discussion and possible action concerning compensating the Town (General Fund) for cemetery mowing and maintenance out of the Cemetery Donation Fund. Steve Dickey said he thought instead of transferring $1,000.00 per month from the Cemetery Donation Fund to the General Fund for cemetery upkeep, the money could be taken out of the Cemetery Donation Fund on an as needed basis, to purchase equipment, such as weed eaters, and fuel. Motion was made by Steve Dickey to use the money for cemetery upkeep from the Cemetery Donation Fund on an as needed basis. The motion was seconded by Richard Keck. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Reports from Fire Department. Fire Chief Adam Springsted said the Fire Department will begin testing the storm sirens every week on Wednesdays at noon. Adam said in March, the firefighters responded to 11 medical calls, 2 public assistance calls, 3 motor vehicle accidents, 4 grass fires, 1 lightning strike fire, and 1 vehicle fire. He said the firefighters also worked the school zone 26 times in March.

There were no reports from department heads.

New business. Richard Keck said he had a meeting today with Pafford Ambulance Service representatives, County Commissioner Tim Kelley, and Alan Parnell, a representative of the Wagoner County Development Authority, concerning stationing an ambulance service in Porter. Richard said the service will be set up with funding by USDA and there will be no out of pocket costs for the first year. He said the ambulance service will need a building and supplies. He said this group is working on funding for the second year. Richard said this group is filing an application for funding for this service with USDA and needs approval from the Porter Board of Trustees to submit this application. Motion was made by Richard Keck to support the submittal of an application to USDA. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried. Richard said a person also needs to be designated to sign the documents necessary to get the ambulance service stationed in Porter. Motion was made by Richard Keck to designate Mayor Steve Dickey to sign the necessary paperwork. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Richard Keck. Voted yes: Richard Keck, Matt Moore, Sharon Payne, Sam Hendrix, and Steve Dickey. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, MAYOR

SHIRLEY HERRING, TOWN CLERK