

NOTICE OF MEETING
REGULAR MEETING
THURSDAY, NOVEMBER 3, 2016

THE PORTER PUBLIC WORKS AUTHORITY, BOARD OF TRUSTEES, WILL HOLD A REGULAR MEETING ON THURSDAY, NOVEMBER 3, 2016, IMMEDIATELY FOLLOWING THE TOWN BOARD MEETING. THIS MEETING WILL BE HELD IN THE CONFERENCE ROOM AT THE PORTER MUNICIPAL OFFICES LOCATED AT 617 S. MAIN STREET, PORTER, OKLAHOMA.

ORDER OF BUSINESS

1. Call to order.
2. Roll call, declaration of a quorum being present.
3. Necessary action concerning approval of the consent agenda:
 - (a) Approval of the minutes of the previous meetings.
 - (b) Approval of the purchase orders.
 - (c) Approval of the payroll purchase orders.
4. Consideration of items removed from the consent agenda.
5. Appearances or petitions from the audience.
6. Discussion and possible action concerning:
 - (a) Approval of a water tap for Cody Huitt.
 - (b) Approval of a water tap for Amy Welch.
 - (c) Purchasing tools for Water Operator.
 - (d) Purchasing ATV or mule.
 - (e) Opening saving account for the Porter Public Works Authority and authorizing where to pull the money from to put into the account.
 - (f) Purchasing rotor shaft for Sewer Plant and deciding who will do the installation of the shaft.
 - (g) Requirements for employees to get water and wastewater licenses.
 - (h) Who is authorized to make purchases for the Porter Public Works Authority.
 - (i) Issuing purchase orders.
 - (j) Cut off time for placing items on the agenda.
 - (k) Purchasing coats or coveralls for employees.
 - (l) Providing employees with a turkey or ham for Thanksgiving.
 - (m) Providing employees with a one time Christmas compensation adjustment.
7. Report from Engineer Jim Lindsey on the Vann's Lake water line study.
8. Reports from department heads.
9. New business.
10. Adjournment.

Notice posted at the Municipal Offices on the 2nd day of November, 2016, at 2:00 p.m.

