

REGULAR MEETING OF THE  
PORTER PUBLIC WORKS AUTHORITY  
HELD THURSDAY, NOVEMBER 5, 2015

The regular meeting of the Board of Trustees of the Porter Public Works Authority was called to order by Vice Chairman Richard Keck. Members present were: Jim Bias, Matt Moore, Sam Hendrix, and Richard Keck. Steve Dickey was absent. A quorum was present.

Others present were: Don Hutcheson, Tim Jackson, Micheal Eaton, Therman Ray, Jim Lindsey, Ron Cates, and Shirley Herring.

Necessary action concerning approval of the consent agenda. Motion was made by Richard Keck to approve the consent agenda. The motion was seconded by Sam Hendrix. Voted yes: Richard Keck, Sam Hendrix, Jim Bias, and Matt Moore. Voted no: None. Motion carried.

Consideration of items removed from the consent agenda. There were no items removed from the consent agenda; therefore, there was nothing to consider on item #4.

There were no appearances or petitions from the audience.

Discussion and possible action concerning approval of 2015-2016 budget amendment #1. The Board members looked over the amendment. Secretary Shirley Herring said this amendment budgets the cost of repairs and maintenance for water lines and the water towers. Motion was made by Richard Keck to approve 2015-2016 budget amendment #1. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sam Hendrix, and Jim Bias. Voted no: None. Motion carried.

Discussion and possible action concerning approval of estimate for labor for installing valve and meter on old Okay Road. Richard Keck said an estimate was received from Branam Plumbing for labor for installing this valve and meter. He said this estimate was for \$1,250.00. Motion was made by Richard Keck to approve the estimate from Branam Plumbing of \$1,250.00 for labor for installing valve and meter on old Okay Road. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sam Hendrix, and Jim Bias. Voted no: None. Motion carried.

Discussion and possible action concerning repair of valve by Porter Schools. Richard Keck said Branam Plumbing gave a quote of \$1,250.00 to install the valve by Porter Schools. Richard said this valve will be replaced during the week of Thanksgiving, when school is not in session. Motion was made by Richard Keck to repair the valve by Porter Schools. The motion was seconded by Sam Hendrix. Voted yes: Richard Keck, Sam Hendrix, Matt Moore, and Jim Bias. Voted no: None. Motion carried.

Discussion and possible action concerning replacing valve and repairing leak on Elberta Avenue and Main Street. Richard Keck said Branan Plumbing gave a quote of \$1,250.00 to replace the valve at Elberta Avenue and Main Street. Motion was made by Richard Keck to approve replacing valve and repairing leak on Elberta Avenue and Main Street. The motion was seconded by Matt Moore. Voted yes: Richard Keck, Matt Moore, Sam Hendrix, and Jim Bias. Voted no: None. Motion carried.

Discussion and possible action concerning approval of advertising for hiring a water maintenance person. Shirley Herring said she received a quote from the Muskogee Phoenix for running a help wanted ad that states that the Porter Public Works Authority is accepting applications for a full time water maintenance employee. For a complete job description or to obtain further information, call (918) 483-8331. She said the cost to run this ad in the Muskogee Phoenix is \$122.34 for one day or \$186.74 for three days. Shirley said she received a quote from the Tulsa World to run this ad in one edition of the Tulsa World, Broken Arrow Ledger, Wagoner Tribune, and Coweta American for \$463.10. Motion was made by Jim Bias to advertise in the Muskogee Phoenix for three days for \$186.74, and in the other papers named above for \$463.10. The motion was seconded by Richard Keck. Voted yes: Jim Bias, Richard Keck, Sam Hendrix, and Matt Moore. Voted no: None. Motion carried.

Discussion and possible action concerning disciplinary action concerning Micheal Eaton. Motion was made by Richard Keck to go into executive session. The motion was seconded by Jim Bias. Voted yes: Richard Keck, Jim Bias, Sam Hendrix, and Matt Moore. Voted no: None. Motion carried. The Board members went into executive session at 8:45 p.m. The Board members returned from executive session at 9:25 p.m. Motion was made by Richard Keck to take no action on this item. The motion was seconded by Jim Bias. Voted yes: Richard Keck, Jim Bias, Sam Hendrix, and Matt Moore. Voted no: None. Motion carried.

There were no reports from department heads.

There was no new business to be discussed.

Motion was made by Richard Keck to adjourn. The motion was seconded by Jim Bias. Voted yes: Richard Keck, Jim Bias, Sam Hendrix, and Matt Moore. Voted no: None. Motion carried.

Meeting adjourned.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY