

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, JANUARY 12, 2023

1. Call to order.

The meeting was called to order by Vice Mayor Clifford Marshall, Jr. at 6:12 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Kristin Eaton was absent. A quorum was present.

Others present were: Adam Springsted, Graham Moore, Kendra Moore, Natasha Baucom, Jackie Todd, Dana Todd, Amy Kinyon, Teddy Abbott, and Shirley Herring.

3. Prayer.

The Board members and members of the audience observed a silent moment of prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

There were no appearances or petitions from the audience.

8. Discussion and necessary action concerning:

- (a) Approval of Amended Resolution #2022-13, Notice of Municipal Election.

Town Clerk Shirley Herring said after the original resolution was passed, the Election Board said if the Town would put in the resolution to close four precincts that no one votes at, it would save the Town \$1,000.00. Shirley said this amended resolution closes these four precincts. Motion was made by Bradah Littlefield to approve Amended Resolution #2022-13, Notice of Municipal Election. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

(b) Purchasing new Town seal.

Whitney Littlefield said the current town seal is old, bulky, and heavy. She said the Town can keep the old seal, but a new up-to-date seal needs to be purchased and used to seal documents. Motion was made by Whitney Littlefield to pursue a new town seal. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

(c) Approval of contract between the Town of Porter and William West for Town inspections.

Jackie Todd said he checked and found out that some smaller towns do not have inspectors. He said these towns do their own inspections. He said the town issues a building permit requiring the builder to use licensed plumbers and electricians. Jackie said the electric company and gas company do their own inspections before installing electricity or gas to the residence. Motion was made by Bradah Littlefield to not contract with William West and to have the Town do its own inspections, with the fees for the inspections to be set at a later date. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

(d) Purchasing security cameras for Civic Center.

Whitney Littlefield said a lot of renovations are being done on the Civic Center and she doesn't want it to be destroyed by vandalism. The Board members looked over the cost of the cameras. The cost for eight cameras is \$550.00, which does not include the cost of a monitor. The cost with a monitor would be around \$700.00. Motion was made by Whitney Littlefield to purchase security cameras for the Civic Center with the cost not to exceed \$1,000.00. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Norma Meyer. Voted no: None. Motion carried.

11. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 42 calls in December, which included 30 medical calls, 5 motor vehicle accidents, 2 grass fires, 1 structure fire, 2 public assist, and 2 vehicle fires. He said the fire department used 5,200 gallons of water in December.

(b) Department heads.

Clifford Marshall, Jr. said a street light needs to be installed by the curve on Highway 51B by the school. He said it is dark around this curve.

(c) Mayor

Mayor Bradah Littlefield said she is going to meet with Emergency Management within the next two days. She said Emergency Management is going to do an assessment of Porter, Tallahassee, and Red Bird, and see how many storm sirens are needed in each of these towns. She said Emergency Management has money for purchasing these sirens. She said they will also see if the storms sirens that do not work can be repaired. Mayor Littlefield went over complaints from two residents concerning dogs running loose and coming onto their property.

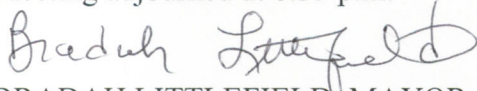
12. New business.

There was no new business to be discussed.

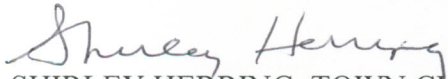
13. Adjournment.

Motion was made by Clifford Marshall, Jr. to adjourn. The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Norma Meyer. Voted no: None. Motion carried.

Meeting adjourned at 6:39 p.m.



BRADAH LITTLEFIELD, MAYOR



SHIRLEY HERRING, TOWN CLERK