

MINUTES OF THE REGULAR MEETING OF  
THE PORTER PUBLIC WORKS AUTHORITY  
HELD THURSDAY, JULY 11, 2024

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 6:32 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Whitney Littlefield was absent. A quorum was present.

Others present were: Kimmi Mullen, Jamie Reeves, Dahlita Tracy, Paul Wood, Adam Springsted, Nick Jackson, Kerry Yochum, Tyler Cooper, Jackie Todd, Teddy Abbott, and Shirley Herring

3. Necessary action concerning approval of the consent agenda:

a) Approval of the minutes of the previous meeting.

b) Approval of the purchase orders.

c) Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Clifford Marshall, Jr. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

a) Approval of payment to Myers Engineering for invoice #223098-11 in the amount of \$17,531.00 for engineering, survey and construction staking and resident project representative services.

Motion was made by Clifford Marshall, Jr. to approve payment to Myers Engineering as stated above. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

b) Approval of payment to Downey Contracting LLC application for payment #5R1 in the amount of \$123,262.50 for construction costs.

Motion was made by Clifford Marshall, Jr. to approve payment to Downey Contracting LLC application for payment #5R1 in the amount of \$123,262.50 for construction costs. The motion was seconded by Kristin Eaton. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

c) Approval of weekly submissions for employees of Downey Contracting LLC for the pay periods beginning May 29, 2024, and ending June 29, 2024.

Motion was made by Clifford Marshall, Jr. to approve of weekly submissions for employees of Downey Contracting LLC for the pay periods beginning May 29, 2024, and ending June 29, 2024. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

7. Reports from:

a) Department heads.

Jackie Todd said the Authority lost about 2,000,000 gallons of water in June, mainly due to a break in a 4" water line.

b.) Chairman

No report.


8. New business.

There was no new business to be discussed.

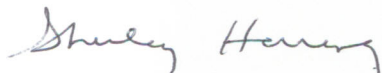
9. Adjournment.

Motion was made by Clifford Marshall, Jr. to adjourn. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 6:39 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY