

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, AUGUST 10, 2023

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 6:49 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. A quorum was present.

Others present were: Jackie Todd, Kendra Moore, Adam Springsted, Nick Jackson, Teddy Abbott, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

(a) Approval of the minutes of the previous meetings.

(b) Approval of the purchase orders.

(c) Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Norma Meyer. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristen Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

(a) Todd Price, representing Frankie Greer concerning her water bill.

Todd Price appeared before the Board. Mr. Price said Frankie Greer is his Mother-In-Law. He said Ms. Greer was out of town and could not appear. He said Ms. Greer had a water leak, and was charged for 155,000 gallons of water. Chairman Bradah Littlefield said she spoke to Frankie Greer. She said Ms. Greer said the water employees were digging by her meter and caused the leak. Water Supervisor, Jackie Todd, said the employees did not dig by her meter. He said she has a regulator that her husband installed on the line. He said this regulator vibrates, and the vibrations caused the line to break. The Board members discussed just charging Ms. Greer for the cost that Porter pays for the water, which would be around \$600.00.

(b) Others from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

(a) Frankie Greer's water bill.

Motion was made by Whitney Littlefield to charge Frankie Greer \$600.00 for her current water bill. The motion was seconded by Bradah Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

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(b) Purchasing shirts for employees.

Chairman Littlefield said the shirts would be the same type as the shirts for the Town employees. She said these shirts would be for the employees to wear to meetings and training. Motion was made by Whitney Littlefield to purchase shirts for the employees. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradaha Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

(c) Approval of water meter deposit refund for Karen Gillin.

Secretary Shirley Herring said Karen Gillin sold her property and the new owner put up a deposit. Shirley said Ms. Gillin has paid her water bill, therefore, her entire deposit will be refunded to her. Motion was made by Kristin Eaton to approve the water meter deposit refund for Karen Gillin. The motion was seconded by Whitney Littlefield. Voted yes: Whittney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

7. Review of applications for the position of full-time water utility clerk.

Karla Bibb, whom the Board voted to hire at the July 26, 2023, meeting turned down the job; therefore, the Board members looked at the applications again. The Board members picked out four applicants to interview. The Board members said interviews will be held on Wednesday, August 16, 2023, starting at 6:00 p.m.

8. Reports from:

(a) Department heads.

Jackie Todd said the contractor should begin the work at the sewer plant the week of the 21st. Jackie said there will be a meeting with the contractor before the work begins.

(b) Chairman.

No report.

9. New business.

There was no new business to be discussed.

10. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., Norma Meyer, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 7:40 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY