

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, DECEMBER 4, 2025

1. Call to order.

The meeting was called to order by Steve Dickey at 7:01 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Ryan Moore, Norma Meyer, Steve Dickey, and Kevin Walker. Lucas Beaty was absent. A quorum was present.

Others present were: Jackie Todd, Dahlita Tracy, Paul Wood, Kendra Moore, Kimberly Mullen, Adam Springsted, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

- a) Approval of change order #2 from Jerry's Excavation, Inc. for the water transmission line project.

Mayor Steve Dickey said this change order extends the water transmission project from 2nd Street to the water tower and possibly to 8th Street, pending approval from the Oklahoma Water Resource Board (OWRB). Motion was made by Steve Dickey to approve change order #2 from Jerry's Excavation, Inc., pending OWRB's approval. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

- b) Approval of dates and time for calendar year 2026 Board meetings.

The Board members looked over the dates and time. The dates are the same as the Town meetings (the first Thursday of each month, with the exception of January and October when the meetings will be held on the second Thursday of the month). The time is immediately following the Town Board meeting. Motion was made by Norma Meyer to approve the dates and time for calendar year 2026 Board meetings. The motion was seconded by Kevin Walker. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

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7. Reports from chairman and vice-chairman.

Chairman Steve Dickey said he will always stand up for the employees.

8. New business.

Chairman Steve Dickey said there were two invoices received today that need to be paid. These invoices are for pay estimate #6 to Jerry's Excavation in the amount of \$79,211.31 and engineering invoice #11 to HUB Engineers in the amount of \$7,925.00 for water transmission line project. Motion was made by Steve Dickey to approve these two invoices. The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

9. Adjournment.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

Meeting adjourned at 7:20 p.m.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY