MINUTES OF THE REGULAR
MEETING OF THE PORTER PUBLIC
WORKS AUTHORITY HELD
THURSDAY, FEBRUARY 7, 2019

1. Call to order.

   The meeting was called to order by Mayor Steve Dickey at 7:02 P.M.

2. Roll call, declaration of a quorum being present.

   Members present were: Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. A quorum was present.

   Others present were; Town Attorney Ron Cates, Jackie Todd, Nick Jackson, Tonya Springstead, Matt Willhite, Deborah Lesley, Wayne Collins, Whitney Littlefield, and Deborah Forbes.

3. Necessary action concerning approval of the consent agenda:

   a. Approval of the minutes of the previous meetings.
   b. Approval of the purchase orders.
   c. Approval of the payroll purchase orders.

Motion was made by Adam Karnes to approve the consent agenda. The motion was seconded by Sam Hendrix. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

   None

5. Appearances or petitions from the audience:

   None

8. **REQUEST FOR EXECUTIVE SESSION-PERSONNEL-JACKIE TODD -**

a. The Board of Trustees of the Porter Public Works Authority, Porter, Oklahoma will consider retiring into Executive Session for purposes of discussing the employment, hiring,

appointment, promotion of Jackie Todd, an individual salaried public officer or employee as is authorized by 25 O.S. § 307 (B)(1).

Motion was made by Steve Dickey request for executive session-personal-Jackie-Todd the Board of Trustees of the Porter Public Works Authority, Porter, Oklahoma will consider retiring into Executive Session for purposes of discussing the employment, hiring, appointment, promotion of Jackie Todd, an individual salaried public officer or employee as is authorized by 25 O.S. § 307 (B)(1). The motion was seconded by Sam Hendrix. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. Voted no: None. Motion carried.

b. The Members of the Board of Trustees will consider and take any action deemed appropriate by the Members of the Board of Trustees arising out of the discussions held in the foregoing Executive Session.

Motion was made by Adam Karnes to approve the five year contract with Jackie Todd including all that was discussed in the executive session to be drawn up by the attorney and signed by the mayor. The motion was seconded by Sam Hendrix. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. Voted no: None. Motion carried.

7. REQUEST FOR EXECUTIVE SESSION-OWENS INDUSTRY, INC.-

a. The Board of Trustees of the Porter Public Works Authority, Porter, Oklahoma will consider retiring into Executive Session for purposes of holding Confidential Discussions by the Members of the Board of Trustees of the Porter Public Works Authority, Porter, Oklahoma and the Authority's Attorney pertaining to a pending claim and demand submitted on behalf of Owens Industry, Inc. The Authority's Attorney advises that the disclosure of matters pertaining to the claim and demand will seriously impair the ability of the public body to consider the claim or conduct a pending investigation, litigation, or proceeding in the public interest and therefore recommends that the Board of Trustees of the Porter Public Works Authority as is authorized by 25 O.S. § 307 (B) (4).

Steve Dickey asked Jackie Todd to stay in the Executive Session.

Motion was made by Steve Dickey request for executive session-Owens Industry, Inc. the Board of Trustees of the Porter Public Works Authority, Porter, Oklahoma will consider retiring into Executive Session for purposes of holding Confidential Discussions by the Members of the Board of Trustees of the Porter Public Works Authority, Porter, Oklahoma and the Authority's Attorney pertaining to a pending claim and demand submitted on behalf of Owens Industry, Inc. The Authority's Attorney advises that the disclosure of matters pertaining to the claim and demand will seriously impair the ability of the public body to consider the claim or conduct a

pending investigation, litigation, or proceeding in the public interest and therefore recommends that the Board of Trustees of the Porter Public Works Authority as is authorized by 25 O.S. § 307 (B) (4). The motion was seconded by Matt Moore. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. Voted no: None. Motion carried.

b. The Members of the Board of Trustees will consider and take any action deemed appropriate by the Members of the Board of Trustees arising out of the discussions held in the foregoing Executive Session.

Motion was made by Adam Karnes direct Mr. Cates to proceed with the discussion for resolution of the matter between Owens Industries and Porter Public Works Authority Board. The motion was seconded by Sharon Payne. Voted yes: Sharon Payne, Sam Hendrix, and Adam Karnes. Voted no: Matt Moore (abstain), Steve Dickey (abstain). Motion carried.

6. **RESOLUTION NO. 2019-03 PROVIDING FOR AMENDMENT TO THE DECLARATION OF TRUST OF THE PORTER PUBLIC WORKS AUTHORITY-**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PORTER PUBLIC WORKS AUTHORITY, PORTER, OKLAHOMA, PERTAINING TO ARTICLE VI, THE TRUSTEES, OF THE DECLARATION OF TRUST OF THE PORTER PUBLIC WORKS AUTHORITY, AMENDING SUBPARAGRAPH (a) (4) PERTAINING TO THE SECRETARY OF THE BOARD OF TRUSTEES OF THE PORTER PUBLIC WORKS AUTHORITY

The Board of Trustees will consider adoption of the foregoing Resolution.

Steve Dickey questioned the separation of the minutes from the town or water minutes.

Mr. Cates stated without adopting the resolution you are bond to use the Town Clerk. Ron stated when the Amendment passes then the Trust Authority will be able to choose who will be able to take the minutes on the water.

Sharon Payne stated it will be good to have the water minutes taken by Mandy Peck so she will be able to know what all is going on in her department.

Motion was made by Steve Dickey pass the RESOLUTION NO. 2019-03 PROVIDING FOR AMENDMENT TO THE DECLARATION OF TRUST OF THE PORTER PUBLIC WORKS AUTHORITY. The motion was seconded by Sharon Payne. Voted yes: Sharon Payne, Sam Hendrix, Adam Karnes, Matt Moore, and Steve Dickey. Voted no: None. Motion carried.

9. Reports from Department heads.

Steve Dickey reported the water project phases being completed. Steve stated the project is half way on the second phase and is putting the concrete to the businesses and roadways. Jackie has

already transferred the new houses over to the waterlines. Steve described the problems is with the gas lines not showing up on the relocates accurately to their locations. Steve stated that the project is within the budget and going to be completed way ahead of the budget time. Steve reported the Tullahassee Water Storage Tank project was on hold due to the panels in the tank is collapsing inside it. Steve stated the grant money is not possible to us until we get bids to fix the Tank.

Sam Hendrix described the water sewer project was complete and working fine.

Sharon Payne stated the retirement party for Shirley Herring last Friday night with a fantastic turn out and a super good time. Sharon thanks everyone that came.

10. New business.

None

11. Adjournment.

Motion was made by Steve Dickey to adjourn at 8:27 P.M. The motion was seconded by Matt Moore. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix, and Adam Karnes and Steve Dickey. Voted no: None. Motion carried.

Meeting adjourned at 8:27 P.M.

STEVE DICKEY, CHAIRMAN

Deborah Forbes

DEBORAH FORBES, TOWN CLERK