

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, JULY 3, 2025

1. Call to order.

The meeting was called to order by Steve Dickey at 6:23 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Bradah Littlefield, Norma Meyer, Steve Dickey, Kevin Walker, and Kristin Eaton. A quorum was present.

Others present were: Jackie Todd, Dahlita Tracy, Paul Wood, Sheila Buster, Adam Springsted, Kendra Moore, Graham Moore, Kimmie Mullen, Tommy Mullen, Dennis Moreland, Ashley Smith, Whitney Littlefield, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meeting.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Kristin Eaton. Voted yes: Bradah Littlefield, Norma Meyer, Steve Dickey, Kevin Walker, and Kristin Eaton. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and possible action concerning:

a) Approval of payment to HUB Engineers for invoice #3, in the amount \$42,000.00 for Wastewater Treatment Plant improvements to be paid from E.P.A funding.

Motion was made by Norma Meyer to approve payment to HUB Engineers for invoice #3, in the amount of \$42,000.00 for Wastewater Treatment Plant improvements to be paid from E.P.A. funding. The motion was seconded by Kevin Walker. Voted yes: Bradah Littlefield, Norma Meyer, Steve Dickey, Kevin Walker, and Kristin Eaton. Voted no: None. Motion carried.

b) Approval of payment to HUB Engineers for invoice #7, in the amount of \$12,600.00 for Water Transmission Line Project to be paid from IHS funding.

Motion was made by Norma Meyer to approve payment to HUB Engineers for invoice #7, in the amount of \$12,600.00 for Water Transmission Line Project to be paid from IHS funding. The motion was seconded by Kevin Walker. Voted yes: Bradah Littlefield, Norma Meyer, Steve Dickey, Kevin Walker, and Kristin Eaton. Voted no: None. Motion carried.

- c) Approval of Jerry's Excavation, Inc.'s application for payment #2, in the amount of \$81,326.01 for Water Transmission Line Project to be paid from IHS funding.

Motion was made by Norma Meyer to approve Jerry's Excavation, Inc.'s application for payment #2, in the amount of \$81,326.01 for Water Transmission Line Project to be paid from IHS funding. The motion was seconded by Kevin Walker. Voted yes: Bradah Littlefield, Norma Meyer, Steve Dickey, Kevin Walker, and Kristin Eaton. Voted no: None. Motion carried.

- 7. Reports from chairman and vice-chairman.

There were no reports from the chairman or vice-chairman.

- 8. New business.

There was no new business to be discussed.

- 9. Adjournment.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Bradah Littlefield, Norma Meyer, Steve Dickey, Kevin Walker, and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 6:28 p.m.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY