

**MINUTES OF THE SPECIAL MEETING  
OF THE PLANNING AND ZONING COMMITTEE  
HELD THURSDAY, DECEMBER 4, 2025**

**1. Call to order.**

The meeting was called to order by Steve Dickey at 7:21 p.m.

**2. Roll call, declaration of a quorum being present.**

Members present were: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Lucas Beaty was absent. A quorum was present.

Others present were: Dahlita Tracy, Paul Wood, Kendra Moore, Kimberly Mullen, Adam Springsted, Jackie Todd, and Shirley Herring.

**3. Discussion and possible action concerning:**

**(a) Approval of the minutes of the meeting held on November 6, 2025.**

Motion was made by Norma Meyer to approve the minutes of the meeting held on November 6, 2025. The motion was seconded by Ryan Moore. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

**(b) Approval of dates and time for calendar year 2026 Board meetings.**

The Board members looked over the dates and time. The dates are the same as the Town Board meetings (the first Thursday of each month, with the exception of January and October, when the meetings will be held on the second Thursday). The time is immediately following the Porter Public Works Authority's meetings. Motion was made by Norma Meyer to approve the dates for the calendar year 2026 Board meetings. The motion was seconded by Kevin Walker. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

**4. Adjournment.**

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

Meeting adjourned at 7:26 p.m.

STEVE DICKEY, CHAIRMAN

SHIRLEY HERRING, SECRETARY