

MINUTES OF THE SPECIAL MEETING
OF THE TOWN OF PORTER HELD
TUESDAY FEBRUARY 3, 2026

1. Call to order.

The meeting was called to order by Mayor Steve Dickey at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Lucas Beaty was absent. A quorum was present.

Others present were: Kimberly Mullen, Kendra Moore, Graham Moore, John Liles, Joey Hatfield, Jackie Todd, Logan Faulconer, Mason Plunk, and Shirley Herring.

3. Request for an Executive Session as authorized by O.S. Title 25 §307 (B) (1) to discuss evaluations for all employees.

Motion was made by Steve to go into Executive Session. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried. The Board members went into Executive Session at 6:02 p.m. The Board members returned from Executive Session at 7:47 p.m. Motion was made by Steve Dickey to return to regular session. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

4. The members of the Board of Trustees will consider and take any action deemed appropriate by members of the Board of Trustees arising out of the discussion held in the foregoing Executive Session.

Mayor Steve Dickey said during the executive session, the Board members discussed with the employees their job duties and ways to make things better. He said the Board members told the employees if they needed anything, such as equipment, to let them know. Mayor Dickey said he told the employees if they have any problems they can talk to him about the problems. No action was taken on this item.

5. Discussion and possible action concerning:

(a) Work orders.

Mayor Steve Dickey said works orders were discussed with the field employees. He said Supervisor Jackie Todd will deal with the work orders. No action was taken on this item.

(b) Time clock.

Mayor Steve Dickey said a time clock has been purchased, but it is not working correctly. He said this time clock may have to be changed for another time clock. No action was taken on this item.

(c) Equipment.

Mayor Steve Dickey said Supervisor Jackie Todd is making a list of the equipment that the Town needs. Jackie said right now they need two chain saws. Jackie said the cost of the saws is about \$1,500, without any extra chains. Motion was made by Steve Dickey to purchase two chain saws and extra chains for a price not to exceed \$1,800.00. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

(d) Overtime hours.

Norma Meyer said the employees need to fill out a sheet explaining what the overtime hours are for. Mayor Steve Dickey said all overtime needs to be documented and state the reason for the overtime. No action was taken on this item.

(e) Additional compensation.

Norma Meyer said the additional compensation has been explained and is okay. No action was taken on this item.

(f) Snowstorm.

Mayor Steve Dickey said during the recent snowstorm, the snowplow broke. He said it has been repaired. He said the tractor needs to be put inside the garage before a snowstorm hits. No action was taken on this item.

5. Adjournment.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Ryan Moore, Steve Dickey, Norma Meyer, and Kevin Walker. Voted no: None. Motion carried.

Meeting adjourned at 7:58 p.m.

STEVE DICKEY, MAYOR

SHIRLEY HERRING, TOWN CLERK