

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, FEBRUARY 6, 2025

1. Call to order.

The meeting was called to order by Mayor Bradah Littlefield at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Kristin Eaton. Norma Meyer was absent. A quorum was present.

Others present were: Jackie Todd, Adam Springsted, Kendra Moore, Kimmie Mullen, Teddy Abbott, and Shirley Herring.

3. Prayer.

Mayor Bradah Littlefield said a prayer.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Whitney Littlefield to approve the consent agenda (items a, b, and c). The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Kristin Eaton. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

- a. Hunter Bertosen to discuss the Town's current IT infrastructure.

Hunter Bertosen was not present at the meeting.

- b. Others from the audience.

There were no appearances or petitions from others in the audience.

8. Discussion and possible action concerning:

(a) Adopting Ordinance #2025-1, repealing Utilities, Chapter 5, Section 17-501, Water, Sewer, Garbage Rates, and Tap Fees.

The Board meeting discussed repealing this section of the Town's Code of Ordinances and changing the utility rates by motion, instead of by ordinance. According to municipal rules, there is no state law that establishes the process for changing utility rates; therefore, rates can be changed by ordinance, resolution, or motion.

Motion was made by Bradah Littlefield to adopt Ordinance #2025-1, repealing Utilities, Chapter 5, Section 17-201, Water, Sewer, Garbage Rates, and Tap Fees. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Kristin Eaton. Voted no: None. Motion carried.

(b) Amending Event Space Rental Agreement.

The Board members looked over the Event Space Rental Agreement. The current rates for renting the Civic Center are half day (4 hours) for \$60.00, full day for \$100.00, and memorial dinner for \$10.00. The Agreement also has rent for the mud bog facility at \$300.00 per event plus a \$50.00 electricity fee, if applicable and a \$100.00 rental for the concession stand.

Motion was made by Whitney Littlefield to amend the Event Space Rental Agreement by removing the mud bog facility rental and the half day Civic Center rental. The motion was seconded by Kristin Eaton. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr., and Kristin Eaton. Voted no: None. Motion carried.

(c) Purchasing tables for Civic Center.

Motion was made by Whitney Littlefield to purchase two round tables, 1 small (30' x 72') rectangle table, and 1 large (30' x 96') rectangle table. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Voted no: None. Motion carried.

(d) Procurement of engineering services for wastewater treatment facility improvements.

Motion was made by Bradah Littlefield to take no action on this item. The motion was seconded by Whitney Littlefield. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Voted no: None. Motion carried.

10. Discussion concerning:

(a) NextEra Industrial Solar Complex.

NextEra is the company that is wanting to lease land around the Porter area for installation of solar farms. Mayor Bradah Littlefield said there has been a lot of discussion on Facebook concerning this matter. She said the county commissions are supposed to vote to approve or disapprove permits for solar farms at their next meeting, which will be held next Monday, February 10, 2025.

10. Reports from:

(a) Fire Department.

Fire Chief Adam Springsted reported that the firefighters responded to 43 calls in January, which included 35 medical calls, 1 motor vehicle accident, 5 brush fires, and 2 structure fires. He said the fire department used 6,000 gallons of water in January.

(b) Department heads.

No reports.

(c) Mayor.

No report.

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11. New business.

The Board members discussed posting a sign on the thermostat at the Civic Center stating that if renters change the setting on the thermostat to set the thermostat back to 65 degrees before leaving.

12. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Clifford Marshall, Jr. Voted yes: Whitney Littlefield, Bradah Littlefield, Clifford Marshall, Jr. and Kristin Eaton. Voted no: None. Motion carried.

Meeting adjourned at 6:35 p.m.

BRADAH LITTLEFIELD, MAYOR

SHIRLEY HERRING, TOWN CLERK