MINUTES OF THE SPECIAL MEETING

OF THE TOWN OF PORTER HELD

THURSDAY, March 21, 2019

1. Call to order

 The meeting was called to order by Mayor, Sharon Payne at 7:02 P.M.

2. Prayer.

Prayer was given by Adam Karnes.

3. Pledge of Allegiance.

The Pledge of Allegiance was led by Matt Willhite.

4. Roll call, declaration of a quorum being present.

 Members present were: Tonya Springsted, Matt Willhite, Adam Karnes, and Sharon Payne.

 A quorum was present. Sam Hendrix was not present.

 Others present were: Desmond Wooten-Hill, Kili Jenkins, Bryan Jenkins, Steve Boettcher, Jim Linzy, Jackie Todd and Deborah Forbes.

5. Discussion and possible action concerning:

* 1. Incog Grants.

No Action was taken.

* 1. Updating the Town’s Policies and Procedures Handbook.

No Action was taken.

* 1. Purchasing a Pre-paid card.

Sam Hendrix arrived at 7:45P.M.

Motion was made by Adam Karnes to purchase a pre-paid card limited to $500.00 dollars for use of purchases for the Town of Porter, and assigning Deborah Forbes, and Mandy Peck as authorized users. The motion was seconded by Sharon Payne. Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes and Sharon Payne. Voted no: None. Motion carried.

d. Updating the Vacation policies and procedures.

Motion was made by Adam Karnes to change the personal policies regarding Vacations where the City Employee’s will accrue Vacation annually on their anniversary date at the same rate listed in the policies. The motion was seconded by Matt Willhite. Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes and Sharon Payne. Voted no: None. Motion carried.

* 1. Hiring for Summer Help.

Motion was made by Sharon Payne to hire Desmond Wooten-Hill for $10.00 an hour as part-time Summer Help from Tuesday thru Friday as a general laborer. The motion was seconded by Adam Karnes. Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes and Sharon Payne. Voted no: None. Motion carried.

* 1. Hiring pest control exterminator.

No Action was taken.

4. Adjournment.

Motion was made by Sharon Payne to adjourn at 7:58P.M. The motion was seconded by Matt Willhite. Voted yes: Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 7:58 P.M.

SHARON PAYNE, MAYOR

DEBORAH FORBES, TOWN CLERK