

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, OCTOBER 9, 2025

1. Call to order.

The meeting was called to order by Mayor Steve Dickey at 6:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Board member Bradah Littlefield passed away on Monday, October 6, 2025. A quorum was present.

Others present were: Kendra Moore, Kimberly Mullen, Tommy Mullen, Paul Wood, Dahlita Tracy, Jackie Todd, Darrell Wilkinson, Trisha Wilkinson, Sara Gorsulonsky, Justan Pickard, Jay Pickard, Melanie Merritt, Joey Hatfield, Nick Jackson, Terri Craig, and Shirley Herring.

3. Prayer.

The Board members and members of the audience observed a moment of silence in honor of Board member Bradah Littlefield who passed away on Monday, October 6, 2025.

4. Pledge of Allegiance.

The Board members and members of the audience recited the Pledge of Allegiance.

5. Necessary action concerning approval of the consent agenda:

- a. Approval of the minutes of the previous meeting.
- b. Approval of the purchase orders.
- c. Approval of the payroll purchase orders.

Motion was made by Norma Meyer to approve the consent agenda (items a, b, and c). The motion was seconded by Kevin Walker. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

6. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

7. Appearances or petitions from the audience:

There were no appearances or petitions from the audience.

8. Discussion and possible action concerning:

- (a) Approval of audit for the fiscal year ended June 30, 2025.

The Board members looked over the audit, which was prepared by CPA Ralph Osborn. Town Clerk Shirley Herring said Mr. Osborn could not be present at the meeting. She said he said everything looked good.

Motion was made by Norma Meyer to approve the audit for the fiscal year ended June 30, 2025. The motion was seconded by Lucas Beaty. Voted yes: Norma Meyer, Steve Dickey, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

(b) Town of Porter Beautification Project.

(c) Appointing Town of Porter Beautification Project Commit

(d) Town Hall Beautification Project.

Mayor Steve Dickey said he would like to combine these three agenda items. He said the Town of Porter Beautification Project will be an extension of the Town Hall Beautification Project. Norma Meyer said for the Town Hall Beautification Project, the pavilions are being built. She said bids were received on window awnings and entry way, pantry area, and repairing cracks on walls. She said the entry way to the building will be redone. Norma said for the entry way, a porch will be built with a gable and two cedar columns over rocks to match the pavilions. She said on the outside of the building window awning will be built. on top of each window. She said on the north side of the building one awning will be built to cover both windows. She said the cost for this project is \$11,720.00. Norma said the area where the food pantry is located is deteriorating. She said this area will be completely removed and rebuilt from scratch, which will include frame, ceiling, and roof, at a cost of \$6,600.00. Norma said some of the mortar on the outside of the building is cracking. She said the cost to repair these cracks is \$3,100.00. Norma said she also received an optional bid on covering the door and window by the pantry area. She said the door that is not be used and window that is covered with concrete blocks will be covered with the same type of rocks as the pavilions for a cost of \$1,600.00. Norma said total cost of all bids, including the optional bid on covering the door and window, is \$23,020.00.

Motion was made by Steve Dickey to proceed with the whole bid. The motion was seconded by Norma Meyer. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

For the Town of Porter Beautification Project, Steve Dickey said a committee will be appointed to oversee the project. Norma Meyer said they would like to purchase 19 light posts to install down Main Street. They would also like to put a bench and place a light post that has a planter box on each side of the bench. Norma said the Town will also allow people to purchase dedication benches for \$545.00. She said the Town will purchase the plaques to put on these benches. She said they would like to purchase brackets to install on the existing street light poles to hold flags or banners. She said there are 25 street light poles. Norma said the 19 light posts that are being installed will also need brackets for flags or banners. The Board members discuss purchasing one light post at this time to see how it is going to look and work.

Motion was made by Steve Dickey to allow the Town of Porter Beautification Committee to purchase one light post. The motion was seconded by Lucas Beaty. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

Motion was made by Steve Dickey to appoint Melanie Merritt, Norma Meyer, and Ava Hall to the Town of Porter Beautification Project Committee. The motion was seconded by Lucas Beaty. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

(e) Cemetery maintenance project.

Norma Meyer said the signs that were purchased need to be put up. She said a light needs to be put on the big flagpole. Norma said a light can be purchased that will clamp onto the pole and shine upward on the flag for \$129.00.

Motion was made by Steve Dickey to purchase a light for the big flagpole. The motion was seconded by Norma Meyer. Voted yes: Steve Dickey Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

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(f) Approval of 2025-2026 budget amendment #1.

The Board members looked over the amendment. Motion was made by Norma Meyer to approve 2025-2026 budget amendment #1. The motion was seconded by Kevin Walker. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

(g) Date and time for city sponsored Trunk or Treat.

Motion was made Norma Meyer to hold the Trunk or Treat on Saturday, October 25, 2025, beginning at 6:30 on Main Street in front of the Doller General. The motion was seconded by Kevin Walker. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

9. Reports from:

(a) Fire Department.

Assistant Fire Chief Nick Jackson reported that the firefighters responded to 35 calls in September, which included 26 medical calls, 5 motor vehicle accidents, 2 brush fires, 1 structure fire, and 1 gas leak. He said the fire department used 2,800 gallons of water in September. He said the fire department purchased a storm siren for the north side of town. Nick said PSO donated the pole for the storm siren.

(b) Mayor and Vice-Mayor

Mayor Steve Dickey said the city workers have worked hard this last month. He said all rights-of-way have been cleaned and now the employees have started cleaning the alleys. Vice Mayor Norma Meyer said the employees have done a great job. Mayor Steve Dickey said the fire department would like to bring the old 1955 Chevrolet fire engine downtown and place it on a concrete pad for display.

10. New business.

Mayor Steve Dickey said the funeral service for Board members Bradah Littlefield is going to be held on Tuesday, October 14, 2025. Mayor Dickey said he feels the office should be closed on that day. Motion was made by Steve Dickey to close the office on Tuesday, October 14, 2025, in recognition of Board member Bradah Littlefield. The motion was seconded by Norma Meyer. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

In other new business, Mayor Steve Dickey said the school is having trouble with the traffic when people drop off and pick up their children after school. Jackie Todd said people are parking on Glohaven Avenue and walking across Main Street to pick up their kids. He said the Town needs to widen Glohaven Avenue for one half block west from Main Street. He said the street would have to be surveyed. Jackie Todd said the city employees can do the work to widen the street. Motion was made by Steve Dickey to allow Jackie Todd to get a survey of Glohaven Avenue. The motion was seconded by Kevin Walker. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

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11. Adjournment.

Motion was made by Steve Dickey to adjourn. The motion was seconded by Norma Meyer. Voted yes: Steve Dickey, Norma Meyer, Kevin Walker, and Lucas Beaty. Voted no: None. Motion carried.

Meeting adjourned at 6:49 p.m.

STEVE DICKEY, MAYOR

SHIRLEY HERRING, TOWN CLERK