

# Utility Service Agreement

## Renters

Applicant's Name: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone Number: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Email Address: \_\_\_\_\_

Service Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Is this a joint account? Y / N If yes: co-owner name: \_\_\_\_\_

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Residential customer is required to provide proof of residency, proof of ownership. In addition to the deposit, all outstanding balances from all previous accounts of **EVERY** occupant of the new address must be paid in full **BEFORE** service can start.

The undersigned agrees to pay the established utility rates set forth in the Porter Public Works Authority and Town of Porter ordinances and agrees to abide by the regulations and policies for said services. This agreement becomes effective upon establishment of services.

**Deposit Amount:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Account Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Co-Owner Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Spouse/ Co-Occupants**

Name: \_\_\_\_\_

Telephone Number: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

DOB: \_\_\_\_\_ SSN: \_\_\_\_\_

Employer: \_\_\_\_\_ Occupation: \_\_\_\_\_

Work Phone: \_\_\_\_\_

**Any Other Occupants**

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Optional: Is any resident in the household a member of a federally recognized tribe?

\_\_\_\_\_ Yes \_\_\_\_\_ No

Have you ever had service with PPWA before? Yes / No When? \_\_\_\_\_

**Secondary Contact** (this person cannot live with you)

Name: \_\_\_\_\_

Phone Number: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Address: \_\_\_\_\_

Relation to this person: \_\_\_\_\_

**Landlord Information**

Name: \_\_\_\_\_

Phone Number: (home) \_\_\_\_\_ (cell) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

**Porter Public Works Authority**

**P.O. Box 149**

**Porter, OK. 74454**

**(918) 483-8331**

I understand that my utility bill is due before the 15<sup>th</sup> of the month.

I understand that if my bill is not paid by the 15<sup>th</sup> a 10% late fee will be applied to the bill.

I understand that failure to receive a utility bill through the mail does not exempt me from making the payment.

I understand that the final date for payment is 4:30 p.m. on the 27<sup>th</sup> of the month.

I understand my services will be disconnected on the 28<sup>th</sup> of the month if my bill becomes delinquent.

I understand that if my service is disconnected for failure to pay my bill by the 27<sup>th</sup> that I have to pay an additional \$50.00 for a reconnect fee.

I understand that if the 28<sup>th</sup> of the month falls on a holiday or weekend, water will be disconnected the following business day.

I understand that after the 1<sup>st</sup> of the month following a disconnection the past due bill, reconnect fee, and current bill must be paid in full before services will be re-established.

I understand charges for water, sewer, and trash are based on usage rates approved by the Board of Trustees for the Porter Public Works Authority, and are subject to change if deemed necessary. A minimum bill will be charged each month for water, sewer, and trash until your account is finalized. (Trash and sewer service are only for customers who live in city limits).

\_\_\_\_ Yes, I have been given a Customer Notice. \_\_\_\_ Yes, I have been given a current list of the rates.

Account Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Co-Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Updated 1.30.25**