MINUTES OF THE SPECIAL MEETING

OF THE PORTER PUBLIC WORKS AUTHORITY OF PORTER HELD

THURSDAY, FEBRUARY 12, 2019

1. Call to order.
2. Sharon Payne called to order at 8:06 P.M.
3. Roll call, declaration of a quorum being present.

Attorney, Ron Cates was present.

Members present: Sam Hendrix, Adam Karnes, Matt Willhite, Tonya Springsted, and Sharon Payne. A quorum was present.

1. Discussion and possible action concerning:
   1. Approval of Porter Public Works Authority Resolutions.

1. Resolution No: 2019-04 providing that the utility clerk will have the responsibility for the daily management of monies of the Porter Public Works Authority.

Motion was made by Adam Karnes to approve the Resolution No: 2019-04 providing that the utility clerk will have the responsibility for the daily management of monies of the Porter Public Works Authority. The motion was seconded by Matt Willhite. Voted yes: Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

2. Resolution No: 2019-05 providing that the utility clerk shall have the responsibility for the creation and safe keeping of the daily time records presently applicable to employees of the Porter Public Works Authority.

Motion was made by Sharon Payne to approve the Resolution No. 2019-05 providing that the utility clerk shall have the responsibility for the creation and safe keeping of the daily time records presently applicable to employees of the Porter Public Works Authority. The motion was seconded by Sam Hendrix. Voted yes: Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

4.  **RESOLUTION NO. 2019-03 PROVIDING FOR AMENDMENT TO THE DECLARATION OF TRUST OF THE PORTER PUBLIC WORKS AUTHORITY-**

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE PORTER PUBLIC WORKS AUTHORITY, PORTER, OKLAHOMA, PERTAINING TO ARTICLE VI, THE TRUSTEES, OF THE DECLARATION OF TRUST OF THE PORTER PUBLIC WORKS AUTHORITY, AMENDING SUBPARAGRAPH (a) (4) PERTAINING TO THE SECRETARY OF THE BOARD OF TRUSTEES OF THE PORTER PUBLIC WORKS AUTHORITY

The Board of Trustees will consider adoption of the foregoing Resolution.

Motion was made by Adam Karnes to adopt the Resolution No. 2019-03. The motion was seconded by Sharon Payne. Voted yes: Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

5. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded Tonya Springsted. Voted yes: Tonya Springsted, Adam Karnes, Matt Willhite, Sam Hendrix, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 8:13 P.M.

Sharon Payne, MAYOR

Deborah Forbes TOWN CLERK