MINUTES OF THE SPECIAL

MEETING OF THE PORTER PUBLIC

WORKS AUTHORITY HELD

THURSDAY, MARCH 21, 2019

1. Call to order.

The meeting was called to order by Mayor, Sharon Payne at 7:48 P.M.

4. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne.

A quorum was present.

Others present were: Desmond Wooten-Hill, Kili Jenkins, Bryan Jenkins, Steve Boettcher, Jim Linzy, Jackie Todd and Deborah Forbes.

3. Discussion and possible action concerning:

* 1. Incog Grant.

No Action was taken.

* 1. Heath Jenkins water license certification.

Heath Jenkins stated he got the Class C Water and Class C Waste-Water license. Heath also has to get his Class C Lab at a later date.

Motion was made by Sharon Payne to give Heath Jenkins a $1.00 dollar per hour raise on completion of Class C Water and Class C Waste-Water license. The motion was seconded by Matt Willhite. Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

* 1. Updating the Water Policies and Procedures handbook.

No Action was taken.

* 1. Waterline project on Main Street.

No Action was taken.

e. Updating the Vacation policies and procedures.

Motion was made by Adam Karnes to change the personal policies regarding Vacations where the Porter Works Authority will accrue Vacation annually on their anniversary date at the same rate listed in the policies. The motion was seconded by Sharon Payne. Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

f. Hiring Summer Help.

Sam Hendrix stated to hire Desmond Wooten-Hill out of the Town to the Porter Public Water Department.

Motion was made by Sharon Payne to hire Desmond Wooten-Hill for the Water Department of $10.00 an hour as part-time Summer Help from Tuesday thru Friday as a general laborer. The motion was seconded by Adam Karnes. Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

4. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Tonya Springsted. Voted yes: Tonya Springsted, Matt Willhite, Sam Hendrix, Adam Karnes, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 8:10 P.M.

SHARON PAYNE, MAYOR

DEBORAH FORBES, SECRETARY