

MINUTES OF THE REGULAR MEETING
OF THE TOWN OF PORTER HELD
THURSDAY, SEPTEMBER 10, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. A quorum was present.

Others present were: Kendra Moore, Graham Moore, Heath Jenkins, Jackie Todd, Nick Jackson, Adam Springsted, Joey Hatfield, Frances Neufeld, Josh Owens, Ron Cates, and Shirley Herring.

3. Prayer.

Jim Bias said a prayer.

4. Pledge of Allegiance.

Tonya Springsted led the Pledge of Allegiance.

5. Mayor to address Board members and audience.

Mayor Sharon Payne said there is a lot of gossip going around. She said the Board members, employees, and their families and friends need to stay off the internet.

6. Board members to address Town Attorney.

Town Attorney Ron Cates was present at the meeting. None of the Board members had any questions for Mr. Cates.

7. Necessary action concerning approval of the consent agenda.

(a) Approval of the minutes of the previous meetings.

(b) Approval of the purchase orders.

(c) Approval of the payroll purchase orders.

Sam Hendrix said he had a question concerning the purchase order to pay for the cemetery mowing; therefore, he would like to pull the approval of the purchase orders and put the purchase orders under item #8, consideration and possible action on items removed from the consent agenda.

Motion was made by Sharon Payne to approve items (a) and (c) of the consent agenda and to pull out item (b) for further consideration. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried

Mayor Payne went to item 10 (d) on the agenda, discussion and possible action concerning mowing of Greenwood Cemetery. Sam Hendrix said the mowing in August was not done, but there is a purchase order to pay Matt Willhite for mowing the cemetery for August. Sam said the back part of the cemetery will have to be brush hogged. Wayne Collins said Matt got Covid-19, and had to be quarantined. Town Attorney Ron Cates said Matt could be allowed to do the mowing he missed. The contract states Matt is to mow the cemetery at least three times per month. Jackie Todd said Matt did mow one time, the first part of August; therefore, he will need to mow the cemetery twice to make up for the mowing he missed. Mayor Payne said Matt should mow twice in September to get his full pay check, which will be given to him after the mowing is done. If he doesn't do the mowing, he should be paid for one time. Motion was made by Sharon Payne to allow Matt Willhite to mow, weed eat, etc. two times in order to get his full pay check, with the office to hold his pay check until the work is completed, if not completed by September 30th, he will be paid for one mowing at \$500.00. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: Jim Bias. Motion carried.

Mayor Payne went back to item 8 on the agenda consideration and possible action on items removed from the consent agenda.

Motion was made by Sharon Payne to approve the purchase orders (item (b)) minus purchase order #13650 to Matt Willhite for \$1,500.00 for cemetery mowing for August. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried

9. Appearances or petitions from the audience

There were no appearances or petitions from the audience.

10. Discussion and possible action concerning:

(a) Purchasing new street signs for replacement of signs that are missing.

Jackie Todd said he obtained a quote from 3G Printing in Coweta, and the price of the signs are about half of what they are anywhere else. Wayne Collins said the quote from 3G Printing was \$1,716.00 for 44 signs. Motion was made by Sharon Payne to order the 44 signs for \$1,716.00 and to pay for the signs out of the Street and Alley Fund. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

(b) Approval of two new members to the Porter Fire Department (Josh Owens and Waylon Phillips).

The Board members looked over the applications for Josh Owens and Waylon Phillips. Mayor Payne asked how many firefighters are on the fire department. Fire Chief Adam Springsted said if the Board approves these two applicants, there will be twenty. Motion was made by Sharon Payne to approve Josh Owens and Waylon Phillips as new members of the Porter Fire Department. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

(c) Approval of purchase orders for Fire Department.

Fire Chief Adam Springsted presented a purchase order to Municipal Emergency Services (MES) for \$4,238.00. This purchase order was for a glass cutter, fire extinguishers, scene lights, 2-way ball valve, and salvage covers. Adam said the fire department is working on getting a lower ISO rating, and these items are necessary to get the lower rating. Motion was made by Sharon Payne to approval the purchase order to MES for \$4,238.00. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

(e) Approval of paying for new official class for Wayne Collins.

Wayne Collins said this is an online class that will be held October 29, 2020. The fee for the class is \$85.00. State law requires each person elected or appointed for the first time as an officer of a municipality to attend a class for municipal officials. Motion was made by Sharon Payne to approve paying for new official class for Wayne Collins. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

(f) Hiring general laborer.

Mayor Payne said the Board voted to terminate Wesley Parish and now there is a lot of work that needs to be done. She said a lot of water taps need to be installed. Mayor Payne said the Board can advertise that the Town is taking applications for a general laborer by internet, word of mouth, and by placing it on the Town's marquee sign. Tonya Springsted asked how long will it be advertised. Mayor Payne said it will be placed on the agenda of the October 8th Board meeting to hire someone. Motion was made by Sharon Payne to take applications to hire a general laborer. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried

11. Reports from:

(a) Fire Department.

Assistant Fire Chief Nick Jackson said in August, the firefighters responded to 29 calls, which included 19 medical calls, 7 motor vehicle accidents, 1 brush fire, and 2 vehicle fires.

(b) Department heads.

None.

(c) Fairground Committee

Jackie Todd, a member of the Fairground Committee, said on September 19th, the Round Up Club is having a calf roping and fish fry. He said the mud bogs will be held on September 26th. Jackie said two men want to know if they can meet at the red barn for coon hunts. He said the coon hunters will meet at the red barn before and after the hunts. Jackie said the coon hunts start in October. The Board members had no objections to the coon hunters meeting at the red barn.

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12. New business.

Fire Chief Adam Springsted said the Fire Department is hosting the 2nd Annual Smoke Off and Concert under the Towers on September 26, 2020. He said there will be four or five bands.

13. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 8:00 p.m.



SHARON PAYNE, MAYOR



SHIRLEY HERRING, TOWN CLERK