NOTICE OF MEETING

REGULAR MEETING

THURSDAY, JANUARY 10, 2019

THE TOWN OF PORTER, BOARD OF TRUSTEES, WILL HOLD A REGULAR MEETING ON THURSDAY, JANUARY 10, 2019, IN THE CONFERENCE ROOM AT THE PORTER MUNICIPAL OFFICES LOCATED AT 617 S. MAIN STREET, PORTER, OKLAHOMA. THIS MEETING WILL BE HELD AT 7:00 P.M.

ORDER OF BUSINESS

1. Call to order.

The meeting was called to order by Mayor Steve Dickey at 7:01 P.M.

1. Roll call, declaration of a quorum being present.

Members present were: Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. A quorum was present.

Others present were: Town Attorney Ron Cates, Sherriff Chris Elliot and Deputy,

Adam Springsted, Nick Jackson, Jim Linzy, Deborah Forbes, and Jackie Todd.

1. Prayer.

Adam Karnes said a prayer.

1. Pledge of Allegiance.

Matt Moore led the Board members and the members of the audience in reciting the Pledge of Allegiance.

1. Mayor to address Board members and audience.

The Mayor told the audience that the Board meetings have rules and regulations that must be followed. He said if a member of the audience wants to speak about something, it must pertain to an item that is listed on the agenda.

1. Board members to address Town Attorney.

No members addressed the Town Attorney.

1. Necessary action concerning approval of the consent agenda:
   1. Approval of the minutes of the previous meetings.
   2. Approval of the purchase orders.
   3. Approval of the payroll purchase orders.

Mayor, Steve Dickey addressed the errors on the consent agenda to the

board members and passed out the corrected agenda.

Motion was made by Steve Dickey to approve the consent agenda. The motion was

seconded by Matt Moore. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix,

Adam Karnes, and Steve Dickey. Voted no: None. Motion carried.

8. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

9. Appearances or petitions from the audience:

There were no appearances or petitions from the audience.

10. Quarterly update of Wagoner County Sherriff contract for law enforcement services for

The Town of Porter.

The Wagoner County Sherriff, Chris Elliot explained the Type Total Report – By

department with the Town Council. In the reports should the police department in

September (202) total response, October (335) total response, November (716) total

response, and December (777) total response to incidents. The Sherriff stated that they

are here to make the town safe not to draw revenue. The Sherriff stated that the

response time is 22 minutes and will like to get it down to 12 minutes and increase the

deputies also. The school zones are almost always being monitored to keep the children

safe. Porter has been having issues on dogs killing farm animals lately and the Sherriff

is going to inforce the problem with tighter restrictions of monitoring the dog Ordnance

and will be writing tickets out to the owner of the dogs.

Adam Karnes had concerns with the dogs at large in the town running loose.

Mayor, Steve Dickey suggested checking on improving the Ordnance on the control of

dogs.

Sherriff, Chris Elliot suggested the people with problems about the dogs need to call

Wagoner County for any issue with the dogs.

Mayor, Steve Dickey stated that Porter has a very good precedence of the Police

department in the town. Steve stated he will have the Town Attorney, Ron Cates to

look at the original dog ordnance for improvements.

Mayor, Steve Dickey skipped down to discussion and possible action concerning

11. (e.) Annexation:

11. e. Annexation.

Mayor, Steve Dickey discussed with the Council Board Members the need of an annexation from Highway 51-B to Highway 169. Steve described the proposal will be between the Arkansas River and past the McDonald’s on Highway 169. He also stated to have Ron Cates be the over-see the annexation and to hire Jim Linzy as the engineer.

Motion was made by the Adam Karnes to hire Ron Cates as lead for

annexation of Highway 51B to Highway 169 to improve McDonald’s and

Easy-Go with Jim Linzy hired as the engineer. The motion was seconded

by Steve Dickey. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix,

Adam Karnes, and Steve Dickey. Voted no: None. Motion carried.

Mayor, Steve Dickey skipped down to discussion and possible action concerning 11.

(a.) Fire Department being responsible for paying Fire Department expenses:

* 1. Fire Department being responsible for paying Fire Department expenses.

Adam Karnes had discussed with the Fire Department about paying their own expenses except the electric, gas, insurance, and phone. The Fire Department will be paying the firefighters pension, paging service, fuel credit card, airgas-cylinder rentals, and all other supply expenses.

Adam Springstead stated that he was still working on setting up the account on the fuel credit card due to having to put all on the computer.

Motion was made by Steve Dickey to have The Town Attorney, Ron Cates

to draw up a resolution for the fire department up to 2,000.00 led way on

Purchase Orders without the board approvals of the payments to be taken

out of the fire department tax money. The motion was seconded by Sharon

Payne. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes,

and Steve Dickey. Voted no: None. Motion carried.

Motion was made by Adam Karnes for the Fire Department bills will all be

moved over to the fire department responsibility with the except of the

electric, gas, insurance, water, and phone which the Town of Porter will pick

up. The motion was seconded by Matt Moore. Voted yes: Matt Moore,

Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. Voted no:

None. Motion carried.

Mayor, Steve Dickey skipped down to discussion and possible action concerning 12.

Reports from: a. Purchase Orders

12. Reports from:

Purchase Orders:

McKinney Electrical ($4,200.00 limit up to $5,000.00)

Cascade system was purchase six or eight months ago needs to be hooked up

(labor and material to replace a 200 amp disconnect, run a

100 amp service about 160ft to compressor and permit)

Requisition Number PFD-10-0016 ($600.00)

(4- 2011 battery, 1-2011 4x4 smart (XL) battery charger, plus shipping

charges from Guardian EMS)

Requisition Number PFD-10-0017 ($2000.00)

(25 jugs-foam (that mixes with the water that smothers the fire out) from

Casco)

Requisition Number PFD-10-0018 ($358.00)

(E-Dispatch (that notifies the telephones of a call outs) from Tullahassee Fire

Department)

Requisition Number PFD-10-0019 ($1,500.00)

(Wex Bank (fuel credit card) post-poned for a later date)

Requisition Number PFD-10-0020 ($6,000.00)

((pre-existing Purchase Order) 2-sets of bunker gear from Casco)

Requisition Number PFD-10-0021 ($532.99)

(pump test engine #1( that needs to be done once a year for certification)

from Emergency Apparatus Maintenance)

Fire Chief, Adam Springstead has postponed (Requisition Number PFD-10-0019

($1,500.00)), the Wex Bank credit card fuel bill at a later date.

Mayor, Steve Dickey stated that the account needs to be listed under the Fire

Department not the Town of Porter for it to be switched over for final payment of

$1500.00. Steve stated it will take at least the next month or even until February in order

Account to be switched.

Motion was made by Steve Dickey to approve the Purchase Orders of the

Fire Department. The motion was seconded by Sharon Payne. Voted yes:

Matt Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey.

Voted no: None. Motion carried.

Mayor, Steve Dickey has turned over the Council Meeting with the Vice-Mayor, Matt

Moore.

11. Discussion and possible action concerning:

a. Obtaining quotes for installing the electronic locks on City Hall.

Adam Karnes presented three quotes to the Town Council.

Adam Karnes presented three quotes:

1. Holders Security $5792.77 (front, back, and side door shop, 25-key probes

to be programed into the computer and be monitored by Deborah Forbes.

2. Max Security $6395.00 (basically the same system as Holders Security).

3. Stanley Security (for two doors only with no side door) Direct Sale of

$5441.00 with $59.00 maintenance fee and service charge that is optional

a month or lease investment for $3988.00 for insulation $89.00 a month

for lease and maintenance fee to the board.

Sharon Payne had concerns about warranty on the systems.

Fire Chief, Adam Springsted questioned on if the security system had battery

back-up in case it goes down. Adam also suggested for the Town of Porter to

consider getting a generator for stand-by purposes.

Adam Karnes stated none of the quotes had a warranty on the systems. Adam

added that the Holders Security has no maintenance fee when they come out

it will get fixed and an alarm will go off when the battery is low with a

battery back-up built into it and the Town will have a 24 hours to get the

issue fixed. Adam says that they are located locally in Muskogee.

Motion was made by Sharon Payne for a continue this item to a special

meeting here by called on January 17th at 7:00 o’clock. The motion was

seconded by Matt Moore. Voted yes: Matt Moore, Sharon Payne, Sam

Hendrix, Adam, Karnes, and Steve Dickey. Voted no: None. Motion carried.

* 1. Quarterly pest control for City Hall and Civic Center.

Sharon Payne presented two quotes for the quarterly pest control for the

City Hall and Civic Center. No action was taken.

Sharon Payne presented two quotes to the board.

Adam Karnes discussed to the board to get matching bids adding the Fire

Station, Civic Center, and City Hall to be sprayed for bugs and pests than

making a decision on the quotes.

No action was taken.

d. Setting the date and time for Shirley Herring’s retirement party.

Sharon Payne set the retirement party for Shirley Herring on Friday, February 1st at the Civic Center at 7:00 o’clock.

Town Attorney, Ron Cates discussed of the use of funds from the Town to pay for the retirement party. Ron explained that in recognition of Shirley Herring being a long term employee and office official for her service to the Town. Also it shows how you give recognition of your employees and all other officials to the Town that you hold them up to the public.

Motion was made by Sharon Payne to set the date for Shirley Herring’s

retirement party on Friday, February 1st at the Civic Center at 7:00 o’clock.

The motion was seconded by Adam Karnes. Voted yes: Matt Moore, Sharon

Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. Voted no: None.

Motion carried

f. Approval of water meter deposit refunds to:

1. Hannah Ball

2. Sydney Neufeld

3. Yate Property

4. Sharon Neal

5. Robin Smith

Motion was made by Adam Karnes to approve the water meter deposit

refunds of Hannah Ball, Sydney Neufeld, Yates Property, Sharon Neal, and

Robin Smith. The motion was seconded by Sharon Payne. Voted yes: Matt

Moore, Sharon Payne, Sam Hendrix, Adam Karnes, and Steve Dickey. Voted

no: None. Motion carried.

12. Reports from:

a. Fire Department.

Fire Chief, Adam Springstead discussed the Fire Department reports as is:

Medical –17

MVA-7

School Zone-10

Structure Fire-4

Brush Fire-1

Public Assistance-2

Vehicle Fire-1

Trash Fire-2

(Fire Chief, Adam Springsted stated the fire must be grass and brush only.

Adam stated the person burning anything else will be ticketed range for the

amount of 10 to 15 grand if anything else other than grass and brush only is

burning. Adam stated that if the Fire Department is caught letting people burn

anything other than brush or grass the Fire Department will be fined.

Total of 44 incidents

b. Department heads.

No Department heads to report.

13. New business.

No new business.

14. Adjournment.

Motion was made by Matt Moore to adjourn at 8:45 P.M. The motion was seconded by

Adam Karnes. Voted yes: Matt Moore, Sharon Payne, Sam Hendrix, and Adam Karnes.

Voted no: None. Motion carried

Meeting adjourned at 8:45 P.M.

Steve Dickey, Mayor

Deborah Forbes, Secretery