

MINUTES OF THE REGULAR MEETING OF
THE PORTER PUBLIC WORKS AUTHORITY
HELD THURSDAY, JULY 7, 2022

1. Call to order.

The meeting was called to order by Chairman Bradah Littlefield at 7:46 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Kristin Eaton, Norma Meyer, Clifford Marshall, Jr., Bradah Littlefield, and Whitney Littlefield. A quorum was present.

Others present were: Jackie Todd, Natashia Baucom, Adam Springsted, Parker Wilkerson, and Shirley Herring.

3. Necessary action concerning approval of the consent agenda:

- a) Approval of the minutes of the previous meetings.
- b) Approval of the purchase orders.
- c) Approval of the payroll purchase orders.

Motion was made by Clifford Marshall, Jr. to approve the consent agenda (items a, b, and c). The motion was seconded by Whitney Littlefield. Voted yes: Norma Meyer, Clifford Marshall, Jr., Bradah Littlefield, Kristin Eaton, and Whitney Littlefield. Voted no: None. Motion carried.

4. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

5. Appearances or petitions from the audience.

There were no appearances or petitions from the audience.

6. Discussion and necessary action concerning:

- (a) Review and possible amendment of holiday schedule.

Motion was made by Clifford Marshall, Jr. to add the Juneteenth holiday to the holiday schedule. The motion was seconded by Norma Meyer. Voted yes: Norma Meyer, Clifford Marshall, Jr., Bradah Littlefield, Kristin Eaton, and Whitney Littlefield. Voted no: None. Motion carried.

- (b) Closing for the Peach Festival and allowing employees to be off with pay.

Motion was made by Kristin Eaton to close the Friday of the Peach Festival and allow the employees to be off with pay. The motion was seconded by Clifford Marshall, Jr. Voted yes: Norma Meyer, Clifford Marshall, Jr., Bradah Littlefield, Kristin Eaton, and Whitney Littlefield. Voted no: None. Motion carried.

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7. Reports from:

(a) Department heads

Jackie Todd said the water loss this month was 1,700,000 gallons. He said there was a bad leak in the Wybark area.

(b) Chairman.

Chairman Bradah Littlefield said the Town received a letter from the Indian Health Service (IHS) stating that the IHS is going to give the Town a \$177,000.00 grant for the water project and a grant for \$204,000.00 for the wastewater project. She said Wagoner County is going to be replacing the waterline on Old Porter Road from the turnpike bridge to Highway 69.

8. New business.

There was no new business to be discussed.

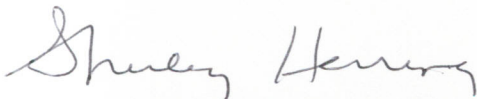
9. Adjournment.

Motion was made by Whitney Littlefield to adjourn. The motion was seconded by Bradah Littlefield. Voted yes: Norma Meyer, Clifford Marshall, Jr., Bradah Littlefield, Kristin Eaton, and Whitney Littlefield. Voted no: None. Motion carried.

Meeting adjourned at 7:56 p.m.



BRADAH LITTLEFIELD, CHAIRMAN



SHIRLEY HERRING, SECRETARY