MINUTES OF THE REGULAR MEETING OF THE TOWN OF PORTER HELD THURSDAY, NOVEMBER 5, 2020

1. Call to order.

The meeting was called to order by Mayor Sharon Payne at 7:00 p.m.

2. Roll call, declaration of a quorum being present.

Members present were: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne.

Others present were: Frances Neufeld, Peggy Sprinkles, Samantha Sprinkles, Diane Murray, Jack Murray Lorrie Turnham, Johnny Turham, Jessica Cook, Rachael Cooper, Richard Keck, Bobby Harris, Mary Ann Linzy, Debra Overstreet, Alvin Linzy, Toni Montessi, Chance Harper, Sarah Harper, Cyrilla Peck, Deborah Forbes, Whitney Littlefield, Jackie Jackson, Chris Elliott, Randy Clark, Chisty Wheeland, Jeff Gist, Norma Meyers, Ava Hall, Bradah Littlefield, Leann Johnson, Sarah Bennet, Sheila Robertson, Adam Springsted, Randy Clark, Ron Cates, Kendra Moore, Jackie Todd, and Shirley Herring.

3. Prayer.

Jim Bias said a prayer.

4. Pledge of Allegiance.

Tonya Springsted let the Pledge of Allegiance.

5. Mayor to address Board members and audience.

Mayor Payne said anyone wanting to address the Board needs to sign in. She said the Rules of Debate will be followed. Mayor Payne said there will be no talking and no disrupting.

6. Board members to address Town Attorney.

Town Attorney Ron Cates was present at the meeting. None of the Board members had any questions for Mr. Cates. Mayor Payne presented Mr. Cates with a plaque expressing the Town's appreciation for donations he made to the Town.

- 7. Necessary action concerning approval of the consent agenda:
 - a. Approval of the minutes of the previous meetings.
 - b. Approval of the purchase orders.
 - c. Approval of the payroll purchase orders.

Motion was made by Wayne Collins to approve Items (b) and (c) and to move item (a) down toward the end of the meeting. The motion was seconded by Sam Hendrix. Voted yes: Wayne Collins and Sam Hendrix. Voted no: Tony Springsted, Jim Bias, and Sharon Payne. Motion did not carry. Motion was made by Sharon Payne to approve the consent agenda (items a, b, and c). The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, and Sharon Payne. Voted no: Wayne Collins.

8. Consideration and possible action on items removed from the consent agenda.

No items were removed from the consent agenda.

- 9. Appearances or petitions from the audience:
 - a. Sheriff Chris Elliott concerning Contract for the Provision of Law. Enforcement Services between Wagoner County and the Town of Porter.

Sheriff Chris Elliott appeared before the Board. Sheriff Elliott said the only things changed on the contract from the previous contract were the dates and some of the names. He said there were no fee changes. Sheriff Elliott said the District Attorney has looked over the contract and he is okay with the contract. Sheriff Elliott said once the contract is signed, he will take it to the County Commissioners for their approval

b. Rachael Cooper concerning having the Wagoner County Planning Commission over the Planning and Zoning for the Town of Porter.

Rachael Cooper appeared before the Board. Ms. Cooper said the Town of Porter can join the Wagoner County Planning and Zoning Commission. She said the Planning and Zoning Commission will classify the zoning for Porter and will do the zoning code enforcement. Ms. Cooper said Porter would have input into the zoning requirements and rules. She said the Town of Porter can be represented on the Planning Board. Ms. Cooper said the Wagoner County Planning and Zoning Commission currently have five staff members. Mayor Payne said the Board members will check into this and see if joining the Wagoner County Planning and Zoning Commission is something they would like to pursue.

c. Others from the audience.

Jeff Gist appeared before the Board. Mr. Gist said he wants to know what benefit it would be for the Town to join the Wagoner County Planning and Zoning Commission. He said he lives in the county and has property in the Porter City Limits. He said he doesn't want to have to go through both the County and the Town for something involving planning and zoning.

There were no other appearances or petitions from the audience at this time.

10. Consider and take action with respect to a request to rescind the approval of a water and/or sewer rate ordinance and direct the city attorney to prepare an ordinance repealing the ordinance passed and approved on October 15, 2020, with an emergency clause thereon.

Motion was made by Wayne Collins to rescind the action taken by the Board of Trustees on this item at the meeting held on October 15, 2020. The motion did not receive a second. Motion died for lack of a second. No other motion was made on this item.

11. Consider and take action with respect to a request to rescind the approval of a resolution of the Town of Porter, Oklahoma (the "Town") approving action to be taken by the Porter Public Works Authority (the "Authority") authorizing issuance, sale and delivery of its clean water SRF promissory note to the Oklahoma Water Resources Board; and containing other provisions related thereto., all as was approved by the Trustees on October 15, 2020.

Motion was made by Wayne Collins to rescind the action taken by the Board of Trustees on this item at the meeting held on October 15, 2020. The motion did not receive a second. Motion died for lack of a second. No other motion was made on this item.

Several people from the audience appeared before the Board at this time to express their disapproval of the water rate increase that was voted on at the October 15, 2020, meeting.

12. Consider and take action with respect to a request to rescind the approval of a resolution of the Town of Porter, Oklahoma (the "Town") approving the incurrence of indebtedness by the Porter Public Works Authority (the "Authority") issuing its utility system revenue note, Series 2020 (the "Note"); providing that the organizational document creating the Authority is subject to the provisions of the indenture authorizing the issuance of the Note; waiving competitive bidding with respect to the sale of the Note and approving the proceedings of the authority pertaining to the sale of the Note; ratifying and confirming the lease pertaining to certain water, sanitary sewer, and garbage systems, and approving and authorizing the execution of an amended lease agreement; establishing the Town's reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said Town in calendar year 2020, and designating the Note as a qualified tax-exempt obligation; and containing other provisions relating thereto all as was approved by the Trustees on October 15, 2020.

Motion was made by Wayne Collins to rescind the action taken by the Board of Trustees on this item at the meeting held on October 15, 2020. The motion did not receive a second. Motion died for lack of a second. No other motion was made on this item.

- 13. Discussion and possible action concerning:
 - a. Purchasing flooring for office and conference room.

Mayor Payne said the materials will cost approximately \$2,000.00. She said this \$2,000.00 can be taken out of the amount budgeted for building maintenance. She said the employees can install the flooring. Motion was made by Sharon Payne to purchase flooring for the office and conference room, with the cost not to exceed \$2,000.00. The motion was seconded by Tonya Springsted. Voted yes: Tonya Springsted, Sam Hendrix, and Sharon Payne. Voted no: Jim Bias and Wayne Collins. Motion carried.

- b. Purchasing posts and tees to install street signs.

 The cost of these items was not available. No action taken.
- c. Project for Rural Economic Action Plan (REAP) grant through the Indian Nation Council of Governments (INCOG).

Town Clerk Shirley Herring said part of the project that the Board voted on at a previous meeting was funded by a grant from EODD; therefore, INCOG stated that the same project could not be funded by two grants. She said the representative from INCOG said the Board needs to pick a different project. Shirley said this grant is for \$40,000.00. The Board members discussed putting the grant on the sewer plant or water towers. Motion was made by Sharon Payne that the project be for improvements for the sewer plant. The motion was seconded by Jim Bias. Sharon Payne withdrew her motion. Motion was made by Jim Bias that the project for the REAP Grant through INCOG be for improvements to the Tullahassee water storage tank. The motion was seconded by Wayne Collins. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

d. Increasing the amount of insurance coverage on the City Hall building.

Town Clerk Shirley Herring said the insurance company said the replacement value of City Hall needs to be increased from \$329,861.00 to \$527,888.00. She said if the value is increased, there will be an \$871.00 increase in the yearly insurance premium. Motion was made by Sharon Payne to increase the amount of insurance coverage on the City Hall building with the \$871.00 yearly premium increase. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

e. Approval of purchase orders for Fire Department.

Fire Chief Adam Springsted presented two purchase orders for approval. One purchase order was to Muskogee Votech for EMT classes for six firefighters at \$1,275.00 per person for a total of \$7,650.00. The other purchase order was to Emergency Apparatus Maintenance, Inc. for \$2,350.00 for replacement of a check valve that controls the foam that is used to put out fires. Motion was made by Sharon Payne to approve the purchase order for \$7,650.00 to Muskogee Votech and the purchase order for \$2,350.00 to Emergency Apparatus Maintenance. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

f. Hiring a city administrator or a floating city administrator.

The Board members discussed the benefits of having a city administrator. Motion was made by Sharon Payne to search and try to find a person to hire as a part time city administrator or a part time floating city administrator. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

14. Reports from:

a. Fire Department.

Fire Chief Adam Springsted said in October, the firefighters responded to 36 calls, which included 22 medical calls, 7 motor vehicle accidents, 5 brush fires, and 2 public assist.

b. Department heads.

Wayne Collins said the employees have been patching the pot holes.

15. New business.

There was no new business to be discussed.

16. Adjournment.

Motion was made by Sharon Payne to adjourn. The motion was seconded by Jim Bias. Voted yes: Tonya Springsted, Jim Bias, Sam Hendrix, Wayne Collins, and Sharon Payne. Voted no: None. Motion carried.

Meeting adjourned at 8:58 p.m.

Sharon Payne, MAYOR

SHIRLEY HERRING, TOWN GLERK